

Lenawee County Prosecutor's Office
Economic Crimes Unit
Check Complaint Form

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Prosecuting Attorney

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DIRECTIONS TO MERCHANT: If you have mailed the check writer the notice letter and have not received a response after ten days:

1. Fill out one complaint sheet for **each** check received. **Attach a copy of the check and a copy of the notice letter.**
2. Mail, fax, or e-mail the above items to:
Lenawee County Prosecutor's Office - ECU, 425 N. Main St., Adrian, MI 49221
Fax: (517) 265-9314 | E-mail: ecu@lenawee.mi.us
3. Keep the original check and any other items for 90 days.
4. Please **do not** accept any money regarding the check without first contacting the Economic Crime Unit; **doing so may prevent full recovery or prosecution.**

Additional copies of this form can be obtained from the Economic Crimes Unit by calling (517) 264-4638, or by e-mailing ecu@lenawee.mi.us, or online at www.lenawee.mi.us

Please type in form

Business Name and Address

Phone Number Alt. Phone Number

Check Number Check Amount Date Issued

Bad Check Fee Amount (if any) Total Owed

Check Writer's Name (person who signed check)

Name of person who accepted check

Address where check was passed
 Same as above

How was this check received? In Person By Mail By ATM Other

Did you record the check signer's Driver's License Number or Michigan I.D.? Yes No

If yes, what is the number?

Is it your normal practice to compare ID containing a photo in the presence of the check writer? Yes No

Do you personally know the check writer? Yes No
Could you identify them in a photo line-up or in court? Yes No

What date did you send the 5-day notice to the check writer?

IMPORTANT: Please provide any additional information you may have that would help locate or identify the check writer (SSN, security tape, physical description, car license number, phone number, etc.). Please supply on separate sheet.

Witness Signature
(if possible, person who accepted check)

Date

or