

LENAWEE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH

Members

John Tuckerman – Chair
Dr. Lorrie Tritt – Vice Chair
Lee Ann Minton
Commissioner Terry Collins
Aimrie Ream-Taylor
Courtney Kaufman – Secretary

Meeting Location

Chambers
301 N. Main Street
Adrian, MI 49221

Minutes: Wednesday, November 15, 2023 – 4:00 PM

Present: Commissioner Terry Collins, Aimrie Ream-Taylor, Lee Ann Minton

Also Present: Monica Hunt, Kasee Johnson, Courtney Kaufman, Jaime Greenwald, Susie Dice,
Shannon Elliot

CALL TO ORDER

The November 15, 2023, Board of Health (BOH) meeting was called to order at 4:00 PM by Commissioner Terry Collins

APPROVAL OF AGENDA

After discussion, the November 15, 2023 meeting minutes will be amended to reflect the reappointment of Aimrie Ream-Taylor.

Motion by Lee Ann Minton supported by Aimrie Ream-Taylor, to approve the November 15, 2023, BOH agenda as amended. Motion carried, 3-0.

APPROVAL OF MINUTES

Motion by Aimrie Ream-Taylor supported by Lee Ann Minton, to approve the October 18, 2023, BOH meeting minutes as presented. Motion carried, 3-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [October 2023] – The monthly AP Invoice Report (full text on file), was reviewed.

Motion by Lee Ann Minton supported by Aimrie Ream-Taylor, to accept the October 2023 Accounts Payable Report as explained. Motion carried, 3-0.

HEALTH OFFICER'S REPORT

Monica reported that more than 660 pounds of medication were collected on Drug Take-Back Day. The LCHD launched an infection prevention initiative for all k-12 schools throughout Lenawee County. The materials provided include hand sanitizer, Kleenex, Lysol wipes, thermometers, and educational items.

OLD BUSINESS

No discussion

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NEW BUSINESS

2024 BOH Meeting Dates- The meeting dates for 2024 were included in the BOH agenda packet (full text on file.)

Environmental Health Fee Schedule Changes (Campgrounds Only)- The fee schedule was reviewed and discussion followed.

December 2023 Meeting Date- The meeting date for the December 20, 2023 BOH meeting was discussed.

Personnel- Monica requested support for tuition reimbursement for Lindsey Hanna to continue her education to be an RN.

Motion by Lee Ann Minton supported by Aimrie Ream-Taylor to support tuition reimbursement.

BOH Vacancy- Reappointment of Aimrie Ream-Taylor for a three-year term beginning January 1, 2024, with current term expiration of December 31, 2023.

Motion by Lee Ann Minton supported by Aimrie Ream-Taylor, to submit a recommendation to the Board of Commissioners for the reappointment of Aimrie Ream-Taylor to the BOH. Motion carried, 3-0.

PROGRAM REPORTS

Personal Health – Monica reviewed the *PHN Report* for October 2023 (full text on file). Clinic activity remains ongoing. The Nurse Practitioner position still remains vacant and recruitment and advertising are being utilized in an attempt to fill the position.

Environmental Health – Kasee reviewed the October 2023 *Well & Septic/Food Service Monthly Statistics* (full text on file). The Solid Waste Coordinator position has been filled and has fully moved to the Health Department. Hooligans Bar and Grill never received notification of the office conference meeting dates. It is now rescheduled for a new office conference instead of an informal hearing.

Emergency Preparedness – Susie stated that training for the Michigan Volunteer Registry had recently been completed. Susie participated in the health check organized by United Way and provided examples of emergency kits that can be kept in your vehicle. The COVID-19 line is still being used by LCHD to respond to callers with questions

Financial – Jaime has amendments to the FY 24 budget for additional funding that was received.

PUBLIC COMMENT

No Public comment

ADJOURNMENT

The Lenawee County BOH meeting was adjourned at 4:20 PM by Commissioner Terry Collins.

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Respectfully submitted,

Lenawee County Board of Health
John Tuckerman, BOH Chair
Courtney Kaufman, BOH Secretary

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