

# PERSONNEL / WAYS & MEANS COMMITTEE

301 N. Main St. Adrian, MI 49221  
p: 517-264-4508 | f: 517-264-4512  
lenawee.mi.us



## MEMBERS

*Terry Collins, Ralph Tillotson*  
*Committee of the Whole*

## MEETING LOCATION

301 N. Main Street – Adrian, MI

**Minutes:** Tuesday, November 7, 2023 – 10:02 a.m.

---

**Present:** Commissioners Collins, Bales, Bolton, Jenkins-Arno, Krasny, Martis, Stimpson, Tillotson, and Van Doren

**Also Present:** Kim Murphy, John Gillooly (Zoom), Undersheriff Ewald, Shannon Elliott, Rebecca Borton, Tracy Stace, Jen Ambrose, Craig Tanis, Thomas Kendzoria, Carolyn Bater, Jenny Escott, David Panian (The Daily Telegram), Erin VanDyke, Deb Comstock, and Judi Gilmore

## I. APPROVAL OF MINUTES

*Motion by Martis, seconded by Bolton, to approve the minutes of the October 10, 2023 meeting. Motion carried.*

## II. PERSONNEL BUSINESS

- A. Employment Change Report:** A list of recent employment changes was available.
- B. Medical Waiver:** A 2/3 vote of the governing body is required to extend an exemption from Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act. This Act limits a public employer's expenditures for employee medical benefit plans among other things.

*Motion by Tillotson, seconded by Martis, to recommend approval of the Medical Benefits Waiver to opt out of PA 152 of 2011 (MCL 15.568). Motion carried.*

- C. Other Personnel:** No other personnel business.

## III. WAYS AND MEANS BUSINESS

- A. Finance Reports:** Admin. Murphy reviewed the general fund income statement and fund equity reports including special revenue funds, debt service funds, capital project funds, propriety funds, and internal service funds.  
  
Comm. Stimpson noted that General Fund 266 legal counsel is over budget and K. Murphy explained that legal counsel changed from in-house (prosecuting attorney) to a contracted service.

- B. Capital Improvement Plan:** Deputy Admin. Elliott reviewed the Capital Improvement projects proposed for 2024. Each division has been presented and approved by the respective standing committee.

S. Elliott reviewed the projects summary totaling \$1,604,092; other funding sources total \$604,092 and the annual allotment for Capital Improvement of \$1,000,000.

*Motion by Stimpson, seconded by Bolton, to recommend adoption of the 2024-2028 Capital Improvement Plan. Motion carried.*

- C. Inmate Food Service:** Undersheriff Ewald reviewed a contract renewal with Aramark for food services. K. Murphy further reviewed the steps taken by the Jail Commander and is confident that due diligence has been taken to ensure the best service at a cost-effective rate.

*Motion by Tillotson, seconded by Van Doren, to recommend approval of the three-year contract with Aramark for inmate food services and commissary; in an amount of \$375,000 to come out of fund 101.351.848.200. Motion carried.*

#### **D. Committee Referrals/Recommendations**

**STOP Grant:** C. Tanis explained that the County has received a STOP School Violence grant in the amount of \$360,000. This grant will benefit all Lenawee County Schools in threat assessment.

This request was reviewed and approved by the Criminal Justice Committee last month.

*Motion by Van Doren, seconded by Bolton, to recommend approval of the STOP School Violence Program Grant. Motion carried.*

**HSB Elevator:** K. Murphy reviewed a request that came out of the Physical Resources Committee for the addition of door lock monitoring for the elevator in the Human Services Building. The funds would come out of the HSB funds and therefore require full board approval.

*Motion by Martis, seconded by Bolton, to recommend accepting and authorizing the Schindler quote in the amount of \$55,704 for the installation of the HSB elevator door lock monitoring system out of fund 502.283.930. Motion carried.*

**Airport Lease:** K. Murphy reviewed a request that came out of yesterday's Airport Commission. The request had not been included in today's meeting packet and the commissioners were given the option of postponing consideration until the meeting tomorrow.

The request was for approval of a hangar ground lease addendum for the proposed hangar building with M. Jeffery.

Comm. Bales added that this has been a many months project, and there were a couple of updates to be included in the agreement.

K. Murphy noted that legal counsel has reviewed the agreement.

*Motion by Stimpson, seconded by Bales, to recommend approval of the hangar ground lease addendum and ground lease terms. Motion carried.*

**E. Other Ways & Means Business**

K. Murphy provided a copy of the General Appropriations Act resolution that will be presented to the full Board of Commissioners for consideration.

**IV. CONSENT AGENDA**

Action items unanimously approved at this meeting will be placed on the Board of Commissioners Consent Agenda unless requested to be removed.

**V. PUBLIC COMMENT**

There was no public comment.

**VI. CLOSED SESSION**

*Motion by Van Doren, seconded by Martis, to go into Closed session pursuant to Act 267 of 1976, Article 15.268, Section 8(1)(c) for strategy related to collective bargaining agreements. The motion carried by a unanimous roll call vote.*

The Committee went into a closed session at 10:37 a.m. and reconvened at 11:00 a.m.

**VII. COMMISSIONER COMMENTS**

Comm. Jenkins-Arno invited commissioners to join her on a tour of the airport following today's meeting.

**VIII. ADJOURNMENT**

*Motion by Van Doren, seconded by Martis, to adjourn the meeting at 11:02 a.m. Motion carried.*