

IT / EQUALIZATION COMMITTEE

Martin D. Marshall
Administrator

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Members

Chris Wittenbach, John Lapham, Dawn Bales

Minutes: Thursday, October 1, 2020 – 1:30 p.m.

Present: Commissioners Lapham, Bales, and Stimpson

Absent: Commissioner Wittenbach

Also Present: Matt Richardson, Shelly DeLong, Martin Marshall, Kim Murphy, Rebecca Borton, and Jim Goetz

I. Approval of Minutes

Motion by Stimpson, supported by Bales, to approve the minutes of the September 3, 2020 meeting. Motion carried.

II. Information Technology

A. Finance Reports: Administrator Marshall reviewed the finance report; the current fund balance is \$252,000; 5 or 6 of these IT projects may be closed next month.

B. IT Report: Matt Richardson reviewed work performed by the IT Department and the status of Capital Improvement Projects. He anticipates an updated IT Department Overview report next month.

C. 2021-2025 Capital Improvement Plan: Deputy Administrator Murphy reviewed the updated Capital Improvement Plan. The proposed IT Division of the Capital Improvement Plan for 2021 is \$270,000.

Matt went into further detail on the projects; the main project in 2021 will be the upgrade of the Cisco phone system.

Motion by Stimpson, seconded by Bales, to recommend the 2021-2025 Capital Improvement Plan. Motion carried.

III. Equalization

A. Madison Township – Walmart Appeal: Madison Township has reached out for support with a tax appeal from Walmart. This is a big box type of appeal and the County has provided assistance to other local municipalities in prior property valuation appeals.

Motion by Stimpson, seconded by Bales, to recommend providing financial and related support for Madison Township, of a 50% basis, in an initial amount not to exceed \$20,000. Motion carried.

B. Equalization Director report: Shelly Delong noted that work continues in the field and filling the designated assessor position.

IV. Updates / Other Business: There were no other updates.

V. Adjournment

Motion by Bales, seconded by Stimpson, to adjourn the meeting at 1:54 p.m. Motion carried.