

# PERSONNEL / WAYS & MEANS COMMITTEE

301 N. Main St. Adrian, MI 49221  
p: 517-264-4508 | f: 517-264-4512  
lenawee.mi.us



## MEMBERS

*Terry Collins, Ralph Tillotson*  
*Committee of the Whole*

## MEETING LOCATION

301 N. Main Street – Adrian, MI

**Minutes:** Tuesday, September 12, 2023 – 10:22 a.m.

---

**Present:** Commissioners Collins, Bales, Bolton, Jenkins-Arno, Krasny, Martis, Stimpson, Tillotson, and Van Doren

**Also Present:** Kim Murphy, John Gillooly, Shannon Elliott, Rebecca Borton, Francine Zysk, Matt Turgeon, Tracy Stace, Bev Ahlers, Rachel McAran, Heidi Cannon, Roxann Holloway, Carolyn Bater, Jenny Escott, Kathryn Szewczuk (CMH), Ian Wendt (WLEN), Judi Gilmore, Jon Smith, Randy Barker, Leslie Kovalski, Anthony Gusumano, Wendy Chetkovich, Gordon Gauss, and Mary Lowe (The Daily Telegram)

## I. APPROVAL OF MINUTES

*Motion by Martis, seconded by Bolton, to approve the minutes of the August 8, 2023 meeting. Motion carried.*

## II. PERSONNEL BUSINESS

**A. Employment Change Report:** A list of recent employment changes was available.

**B. Health Insurance Rates:** Admin. Murphy reviewed the 2024 health insurance rates. The change in premium rates for January through December 2024 is a 10.50% increase for the Lenawee County group; however, the change in the plans and classes varies. This increase will be factored into the 2024 Draft Budget.

### C. Closed Session

*Motion by Tillotson, seconded by Martis, to go into closed session pursuant to Act 267 of 1976, Article 15.268, Section 8(1)(c) for strategy related to collective bargaining agreements. Motion carried by a unanimous roll call vote. (10:27 a.m.)*

*Motion by Martis, seconded by Tillotson, to return to regular session at 11:35 a.m. Motion carried by a unanimous roll call vote.*

**D. Other Personnel:** No other personnel business.

### III. WAYS AND MEANS BUSINESS

- A. **Finance Reports:** Admin. Murphy reviewed the general fund income statement and fund equity reports.
- B. **Budget Adjustments:** Admin. Murphy reviewed a list of recommended budget adjustments.

*Motion by Martis, seconded by Van Doren, to recommend approval of the budget adjustments as presented. Motion carried.*

#### C. Quarterly Allotment

*Motion by Tillotson, seconded by Stimpson, to recommend approval of the 4th Quarterly Allotment of Appropriations by way of resolution. Motion carried.*

- D. **Community Action Agency CDBG agreement:** Admin. Murphy reviewed the annual agreement between the Community Action Agency and Lenawee County to have the Community Action Agency continue performing the administrative services surrounding the loans that resulted from the Community Development Block Grant Rehabilitation Program.

*Motion by Van Doren, seconded by Martis, to recommend renewal of the Administrative Service Agreement between Community Action Agency and Lenawee County and authorize the County Administrator to sign such agreement. Motion carried.*

- E. **Tower Agreement:** Admin. Murphy explained that the County currently has 2 contracts for the use of the tower located next to the Sheriff's Office. With the merger of Sprint and T-Mobile, Sprint will be terminating its contract on March 31, 2024. This means we will no longer be receiving a check in the amount of \$2,098.81 as of this termination date. In addition, they are to make arrangements to remove any and all Sprint equipment that is currently on the tower.

T-Mobile is amending their lease which will take effect in 2025 and their payment will be \$2,413.63 per month at that point.

*Motion by Bolton, seconded by Martis, to recommend approving the T-Mobile amendment and authorizing the Chair to execute the amendment. Motion carried.*

- F. **Judicial Building Needs Assessment:** S. Elliott reported that 9 million dollars was allocated through ARPA funds to the renovation of the Rex B Martin Judicial Building. It is necessary to phase this project with a Facilities Condition / Space Needs Assessment, to ensure an accurate response to the current changing climate of the Judiciary and a responsive workforce. A summary of the proposals and a recommendation were reviewed.

*Motion by Van Doren, seconded by Bales, to recommend approval of the bid from ABONMARCHE BYCE for the Facilities Condition / Needs Assessment work associated with the Rex B Martin Judicial Building renovation project in the amount of \$62,000.00. Motion carried.*

**G. TPS Additional Debris Removal:** Admin. Murphy provided an update on the debris removal. Additional debris has been found, and the cost of removal is pending. This is expected to come back to the October PWM meeting for recommendation and approval. It was noted that Tecumseh Products will be removing the underground tank that was found.

**H. Committee Referrals/Recommendations**

**Histology Services:** Comm. Collins reported that the Criminal Justice Committee has reviewed and is recommending approval of a request for Histology Services from the ME Office.

*Motion by Martis, seconded by Bolton, to recommend approval of the histology services agreement. Motion carried.*

**Vehicle Purchase:** Admin. Murphy reported that the Department on Aging has requested approval to purchase a vehicle out of the LDA 2023 Budget in the amount of \$29,995. The Physical Resources Committee has reviewed the request and is recommending approval.

*Motion by Bolton, seconded by Krasny, to recommend approval of the Department on Aging's vehicle purchase in the amount of \$29,995 out of fund 296.673.601-981 (LDA Admin Vehicle). Motion carried.*

**DHHS Renovations:** The Physical Resources Committee has reviewed and is recommending approval of a request to initiate renovations within the DHHS as the lease is being finalized.

*Motion by Bolton, seconded by Krasny, to recommend the approval of the renovation proposal to the DHHS Office suite in the total cost of up to \$781,186.00 pending the approval of same from the Michigan Department of Technology, Management & Budget. Motion carried.*

**Public Defender Renovations:** This project was approved by the Physical Resources Committee and no further action is required by the Commissioners.

**ZenCity Contract:** Comm. Krasny reported that the IT/Equalization Committee has referred the renewal of the ZenCity contract to the Personnel/Ways and Means Committee for further consideration.

*Motion by Krasny, seconded by Martis, to recommend a 90-day notice of cancellation be submitted to ZenCity.*

Commissioners discussed the pros and cons realized by the service.

*Motion carried by 5-4 by roll call vote. Five (5) Yeas: Krasny, Jenkins-Arno, Martis, Tillotson, and Van Doren; Four (4) Nays: Bales, Bolton, Collins, and Stimpson*

**I. Other Ways & Means Business**

**October Meeting:** No actions taken.

**IV. SETTLEMENT AGREEMENT**

Corporation Counsel has reached a settlement on the case regarding Lenawee County v. Eicher et.al, in the amount of \$425,000.00. Half will be paid from the Health Department and the other half from General Fund Contingency.

*Motion by Van Doren, seconded by Martis, to recommend approval of the proposed Settlement Agreement and Mutual Release between Lenawee County vs. Eicher, et al. and designate the Health Officer as signatory on said Agreement. Motion carried.*

**V. CONSENT AGENDA**

Action items unanimously approved at this meeting will be placed on the Board of Commissioners Consent Agenda unless requested to be removed.

**VI. PUBLIC COMMENT**

Jon Smith thanked the committee for its consideration.

Anthony Gusumano spoke on Overview services.

Admin. Murphy shared a written communication.

**VII. COMMISSIONER COMMENTS**

Comm. Bolton shared her disappointment in the action taken by the Committee regarding ZenCity .

**VIII. ADJOURNMENT**

*Motion by Tillotson, seconded by Martis, to adjourn the meeting at 12:37 p.m. Motion carried.*