

WEDNESDAY, September 11, 2019

PRESENT: Comm. Stimpson, Bales, Bolton, Collins, Jenkins-Arno, Knoblauch, Lapham, Tillotson, and Wittenbach

ABSENT: None

ALSO PRESENT: Jenny Escott, Scott Holtz, Debbie DuShane, Burke Castleberry, Jen Ambrose, Troy Bevier, Burke, Kim Murphy, Lindsay Garrison, Ian Wendt (WLEN), and Roxann Holloway

The meeting was opened with an invocation and the Pledge of Allegiance.

Comm. Wittenbach moved to approve the minutes from the August 14, 2019, meeting, Comm. Bolton, seconded, Motion CARRIED.

Comm. Knoblauch moved to accept the agenda as amended, Comm. Wittenbach seconded, Motion CARRIED.

Communications were read.

Comm. Collins moved to approve the following consent agenda, Comm. Wittenbach seconded, Motion CARRIED by a Unanimous Roll Call Vote.

Consent Agenda:

**Lenawee Department on Aging Board:** The following reappointments to the Lenawee

Department on Aging Board are CONFIRMED

Burt Fenby, District #6, Adrian	9/22
Julie Kulka, Comm. District #2	9/22
Karol "KZ" Bolton, County Commissioner, Adrian	9/22
Olivia Nickelson, Senior Network, Adrian	9/22
Darwin Vandevender, At Large	9/22

**Lenawee Community Mental Health Authority:** The appointment of Stacy Gamel to the Lenawee Community Mental Health Authority (3/22) is CONFIRMED

**Drain Commission Reorganization:** The reorganization of operations in the Drain Commission by the creation of the new position of Sewer/Water Systems Foreman, reclassification of the Systems Superintendent, and reclassification of the two Deputy Drain Commissioners as identified is APPROVED.

**ENACTING FOURTH QUARTERLY ALLOTMENT OF ALLOCATIONS**

**RES#2019-021**

Fourth Quarter October 1 – December 31, 2019

**WHEREAS**, the 2019 General Appropriations Act provided for the allotment of appropriations on a periodic basis when financial circumstances warrant; and

**WHEREAS**, the Lenawee County Board of Commissioners deems that financial circumstances exist whereby the quarterly allotment of appropriations contained in the 2019 General Fund Budget is deemed desirable; and

**WHEREAS**, the financial circumstances also dictate that other steps also be taken to contain expenditures during the fiscal year.

**THEREFORE BE IT RESOLVED** by the Lenawee County Board of Commissioners, that the expenditure of the 2019 appropriations as contained in the 2019 General Fund Budget be established for the period beginning January 1, 2019 and ending December 31, 2019, and that the elected and appointed officials responsible for appropriations be so notified, and;

**BE IT RESOLVED** that said County officials shall not cause obligations to be incurred against, nor shall payment be made from appropriations in excess of the amount provided in the schedule.

Resolution #2019-021 Fourth Quarterly Allotment of Allocation is ADOPTED.

**LENAWEE TRANSPORTATION RESOLUTION**

**RES#2019-022**

**WHEREAS**, the Lenawee County Board of Commissioners has made known its intent to provide public transportation service; and

**WHEREAS**, the Lenawee County Board of Commissioners has contracted with the Lenawee Transportation Corporation to provide that transportation service; and

**WHEREAS**, a Revised Project Authorization from the Michigan Department of Transportation (MDOT) has been proposed to extend the authorization term by six months or March 22, 2020 for the purchase of bus tires, and be it

**BE IT RESOLVED**, that the Lenawee County Board of Commissioners does hereby approve Agreement 2012-0116, Authorization No: P21/R1 in the amount of \$54,563 from the FY 2016 Section 5311 Capital Formula Grants for Rural Areas Program and Congestion Mitigation and Air Quality Improvement Program, and Surface Transportation Program, and be it

**BE IT FURTHER RESOLVED**, that the equipment and funds from the project authorization be granted to Lenawee Transportation in accordance with the terms of the project, and

**HEREBY**, authorize the Chair and the County Clerk to sign the aforementioned Authorization.

Resolution #2019-022 LTC/MDOT Revised Project Authorization is ADOPTED.

**LENAWEE TRANSPORTATION RESOLUTION**

**RES#2019-023**

**WHEREAS**, the Lenawee County Board of Commissioners has made known its intent to provide public transportation service; and

**WHEREAS**, the Lenawee County Board of Commissioners has contracted with the Lenawee Transportation Corporation to provide that transportation service; and

**BE IT RESOLVED**, that the Lenawee County Board of Commissioners approved agreement #2017-0080, Authorization #P15 in the amount of \$312,500 for the purchase of terminal/office equipment, facility equipment and two <30ft replacement buses, as submitted by the Michigan Department of Transportation; and be it

**BE IT FURTHER RESOLVED**, that the equipment purchased through this FY2019 Section 5311 Capital Formula Grant, be given to Lenawee Transportation in accordance with the terms of the Authorization; and

**HEREBY**, authorize the Chair and the County Clerk to sign the aforementioned Authorization.

Resolution #2019-023 LTC/MDOT Revised Project Authorization is ADOPTED.

**Secondary Road Patrol:** The Secondary Road Patrol Grant application for 2020 is APPROVED.

**HSB Parking Lot:** The HSB Parking Lot Project in the amount of \$23,000 to be paid out of the Human Services Building Repairs & Maintenance fund is APPROVED.

**MSC Roof Top Air Handling Units:** The purchase of two (2) roof top air handling units in an amount not to exceed \$24,000 out of MSC Building Repairs & Maintenance (292-662-930) is APPROVED.

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Comm. Bolton moved to adopt the following proclamation, Comm. Wittenbach seconded,

*“WE THE PEOPLE of the United States, in Order to form a more perfect Union, establish Justice, insure domestic Tranquility, provide for the common defence, promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity, do ordain and establish this Constitution for the United States of America.”*

**WHEREAS**, the Daughters of the American Revolution recognized the importance of commemorating the U.S. Constitution and in 1955 petitioned Congress to set aside September 17-23 annually to be dedicated for the observance of Constitution Week.

**THE UNITED STATES CONSTITUTION** stands as a testament to the tenacity of Americans throughout history to maintain our liberties, freedoms, and inalienable rights. On September 17, 1787, the foundation of our government was set by the signing of the constitution and it was so well-constructed that it continues to rule our great nation today.

**WHEREAS**, September 17, 2019, marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and **THEREFORE BE IT RESOLVED** that in remembrance of the signing of the Constitution, the Board of Commissioners does **HEREBY PROCLAIM** the week of September 17 through September 23, 2019 as *Constitution Week*; and

**BE IT FURTHER RESOLVED** that the residents of Lenawee County are encouraged to review and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

**BE IT FURTHER RESOLVED** that the Lenawee County Board of Commissioners commend the Daughters of the American Revolution, and thank the Lucy Wolcott Barnum Chapter, for leading the charge in remembering that the U.S. Constitution is the basis for America’s great heritage.

Motion CARRIED.

Comm. Wittenbach reported from the Information Technology/Equalization Committee.

Comm. Bales reported from the Human Services Committee.

Comm. Bolton reported from the Rules & Appointments Committee.

Comm. Collins reported from the Criminal Justice Committee.

Comm. Knoblauch reported from the Physical Resources Committee.

Comm. Tillotson reported from the Personnel/Ways & Means Committee.

Comm. Tillotson reported from the Accounts Payable Committee.

August 15 2019

Comm. Tillotson moved to approve total vouchers for payment in the amount \$2,023,210.52 with the general fund’s portion being \$292,983.96, Comm. Collins seconded. Motion CARRIED.

August 29, 2019

Comm. Tillotson moved to approve total vouchers for payment in the amount \$2,238,628.73 with the general fund's portion being \$129,952.43, Comm. Wittenbach seconded. Motion CARRIED.

Comm. Lapham reported from the Policies & Procedures Committee.

Comm. Lapham moved to adopt the following, seconded by Knoblauch

**COUNTY PARKING REGULATIONS**

**POL#2019-014**

Date of Adoption: March 9, 1988 Date of Amendments: 05/99; 02/05; 05/10; 08/18, 03/19  
Pursuant to MCL 46.201 as amended, the following has been adopted by the Lenawee County Board of Commissioners as the regulations pertaining to the various County parking lots:

1. **LOTS IDENTIFIED.** The parking lots subject to the regulations are lettered A through L and are identified by location and use in the table titled "*County Lots Listed Under Parking Regulations*". Limitations on parking within the lots are identified by signage or markings at lot entrances and/or individual parking spaces.
2. **PUBLIC LOTS.** As used in this regulation, "Public" means any individual using the parking lot for County business or conducting business with an office within a County building. Some public spaces have time limits and are identified by signage or markings
3. **EMPLOYEE LOTS REQUIRING PERMITS.** Parking lots designated as employee lots are restricted to County employees or anyone whose vehicle has a parking permit issued by the County Administrator's Office.
4. **MULTIPLE USAGE LOT.** Multiple usage parking lots are available for use by the public and County employees. Parking permits are not required for these lots.
5. **DESIGNATED SPACES.** Designated reserved parking spaces are identified with individual signs and/or markings.
6. **POLICE VEHICLE SPACES.** Six (6) spaces in lot C are designated for police vehicle use and are so identified.
7. **HANDICAP PARKING.** Designated handicap parking spaces are located in lots adjacent to the historic Courthouse, Judicial Building, Human Services Building, Annex Building, and the Jail. Per Sections 257.674 and 257.675 of the Michigan Vehicle Code, only vehicles which carry a permit or license plate specially issued to handicapped persons by the Secretary of State's Office may utilize the designated handicap parking spaces. Any vehicle parked in such designated areas without a proper permit will be fined per State Law. Vehicles which carry a State issued handicap permit or license may use a handicap parking space in any of these lots.
8. **COMMISSIONER PARKING.** County Commissioners with a Commissioner's parking permit may park in any public, employee, or multiple usage lot.
9. **ISSUING OF PERMITS.** Parking permits shall be issued by the County Administrator's Office pursuant to guidelines established by the Physical Resources Committee. Permits are not transferable from an employee to another employee or person. All replacement permits must also be obtained through the County Administrator's Office. Parking stickers issued to County employees are to be affixed to the inside of the left rear window. Permits are not required for the Human Services Building lots.
10. **SIGNS.** All parking lots shall be posted with appropriate signs designating whether said lots are public or employee lots or restricted in some manner. Temporary changes to parking lot occupancies due to emergencies, training, construction or other events will be identified by appropriate signage.

11. **LOT RESTRICTION.** Lots are restricted to County business. No parking, trespassing or loitering is permitted during non-business hours. Parking is permitted during non-business hours for officially sanctioned meetings or on prior approval from the Administrator's Office. Skateboarding is prohibited at all times.
12. **ENFORCEMENT.** Parking and other violations of this regulation shall be subject to a civil sanction in the form of a fine plus any appropriate Court costs and processed pursuant to MCL 46.201 as amended. In addition, vehicles parked in violation of this regulation may be treated as a nuisance and abated by a Sheriff's deputy or police officer by towing, removal, and impoundment, to be returned only on payment of a reasonable impounding fee. Enforcement of the parking regulations is the responsibility of the County Sheriff.
13. **CURBS AND FIRELANES.** No parking shall be allowed in those areas designated by a sign as a fire lane and in those areas designated by yellow curbs.
14. **TEMPORARY PERMITS.** Temporary permits are available from the County Administrator's Office for use in lots requiring permits during specified times by temporary employees, persons working within the County premises for a limited time or special project, or for employees using a car on a temporary basis. Temporary permits are to be displayed on the dashboard.
15. **WAIVER OF REGULATIONS.** When, in the judgment of the County Board of Commissioners or its designee, it becomes impractical to enforce the parking regulations due to snow and ice conditions, or due to temporary emergency situations, the Board or its designee may temporarily waive the regulations in whole or in part for a specific period of time.
16. **EFFECTIVE DATE.** These regulations, as amended, will remain in effect until or unless rescinded by the County Board of Commissioners. As necessary, from time to time, the Board of Commissioners may further amend these regulations.

**COUNTY LOTS LISTED UNDER PARKING REGULATIONS**

<b>Lot ID.</b>	<b>Location</b>	<b>Type</b>	<b>Permit Required</b>	<b>Total # Of Spaces</b>	<b># of Handicap</b>
A	South of the Jail	Multiple Use	Yes	31	1
B	West of Judicial Building	Employee	Yes	45	0
C	Adjacent to Judicial Building, West off Maple Avenue	Public W/ Designated Spaces	No	24	0
D	Adjacent to Judicial Building, East off Maple Avenue	Public	No	35	3
E	West Side of Old Courthouse	Public (2 hr.) w/Designated Spaces	Yes	24	1
F	West Side of Annex Building	Employee	Yes	65	3
G	North Side of Judicial Building	Multiple Use	No	139	4
H	Off Winter Street North of the Title Company	Employee	Yes	11	0
I	Southeast Corner of Hunt and Winter Streets East of the Jail	Employee	No		
J	Human Services Building-West (Off Metcalf & Left)	Multiple Use	No	240	6
K	Human Services Building-East (Off Winter Street)	Multiple Use	No	259	12
L	Sheriff's Office Lot (secured lot north of Sheriff's Office)	Employee and handicapped visitor	No	22	0

Policy #2019-014 County Parking Regulations was ADOPTED, by a Unanimous Roll Call Vote.

Comm. Wittenbach reported from the Parks Commission.

Comm. Bales reported from the Road Commission.

Comm. Wittenbach reported from the Dept. of Human Service.

Comm. Lapham reported from the Department on Aging.

Comm. Knoblauch reported from the Solid Waste Committee.

Comm. Bales reported from the Airport Commission.

Comm. Bolton reported from Michigan Works.

Comm. Tillotson reported from CMHPSM.

Comm. Knoblauch reported from the Veterans Affairs Board.

Comm. Wittenbach reported from the Health Board.

New Business: None

Public Comments and Announcements:

Deputy Administrator, Kim Murphy, announced that tour of the new Sheriff's Building for all commissioners will begin at noon on Monday, September 16<sup>th</sup>.

Comm. Tillotson moved to adjourn at 2:05 P.M., Comm. Collins seconded. Motion CARRIED.

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Roxann Holloway, Clerk

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David Stimpson, Chair