

PERSONNEL / WAYS & MEANS COMMITTEE

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MEMBERS

*Ralph Tillotson, Terry Collins
Committee of the Whole*

Minutes: Tuesday, July 7, 2020 – 10:00 a.m.

Present: Commissioners Collins, Bolton, Knoblauch, Bales, Lapham, Jenkins-Arno, Stimpson, and Wittenbach

Absent: Commissioner Tillotson

Also Present: Kim Murphy, Scott Holtz, Martin Marshall, Cheryl Whipple, Carolyn Bater, K Drake, Undersheriff Ewald, Jenny Escott, Rebecca Borton, Jen Ambrose (Hoyden Creative) and Dmitriy Shapiro (The Daily Telegram)

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Knoblauch, to approve the minutes of the July 7, 2020, meeting. Motion carried.

II. PERSONNEL BUSINESS

A. Employment Changes: Personnel changes were available for review; terminated positions identified with COVID were program-related positions.

B. COVID-19 Preparedness and Response Plan: The Lenawee County COVID-19 Preparedness and Response Plan has been amended to include definitive direction, roles, and responsibilities.

Bob suggested a plan be created for generic pandemic plan to cover future incidents.

There was discussion regarding using employee sick leave for employees that are quarantined due to suspected or positive COVID cases.

Motion by Stimpson, seconded by Wittenbach, to recommend approval of the amended Lenawee County COVID-19 Preparedness and Response Plan. Motion carried.

C. Other Personnel: There was no other personnel business.

III. WAYS AND MEANS BUSINESS

A. Finance Reports: Marty Marshall reviewed the finance reports; revenues are at 27%, expenses are at 56% while the benchmark is 58.20%.

- Maurice Spear Campus is in a deficit condition and is being evaluated.
- Capital Project fund 401 is still in the black
- The bond sale for the OCH project will be held later this month.

- The Delinquent Tax Revolving fund is in good shape.
- Disaster Contingency Fund is tracking expenses related to COVID 19 and several reimbursement opportunities are being applied for.
- As a reminder, some Revenue Sharing funds are being replaced with Cares Act Funding. And the County is applying for this funding.

Property Foreclosure Properties: The details of the recent the Michigan Supreme Court ruling that proceeds from a tax sale in excess of the tax owed must be returned to the taxpayer remain unclear at this time.

- B. Budget Calendar:** The budget calendar has been adjusted with the Public Hearing being held in November. Marty noted that health insurance rates come in at the end of September which are needed to reflect an accurate budget.

Motion by Knoblauch, supported by Stimpson, to recommend approval of the amended Budget Calendar for 2021. Motion carried.

- C. Prosecutorial Services Agreement:** An amended prosecutorial services agreement between Lenawee County and the City of Adrian has been reviewed by the Criminal Justice Committee and the Committee is recommending approval. The handling of blight cases has been removed from the agreement.

Motion by Lapham, supported by Wittenbach, to recommend approval of the Prosecutorial Services Agreement between Lenawee County and the City of Adrian. Motion carried.

- D. Morgue Services Agreement:** An interlocal agreement to provide morgue services between Jackson County and Lenawee County has been reviewed by the Criminal Justice Committee and the Committee is recommending approval. The initiation date will be July.

Motion by Knoblauch, supported by Jenkins-Arno, to recommend approval of the interlocal agreement to provide morgue services between Jackson County and Lenawee County. Motion carried.

- E. Capital Improvement:** Marty provided a highlight of Old Courthouse renovations. There has been good progress with demolition and initial framing has begun. The construction crew has come upon a few obstacles, but nothing too extraordinary.

- F. BOC Consent Agenda:** Items approved today will be placed on the Board of Commissioners consent agenda.

- G. Other Business:** There was no other business

IV. ADJOURNMENT

Motion by Lapham, seconded by Wittenbach, to adjourn the meeting at 10:32 a.m. Motion carried.