

PERSONNEL / WAYS & MEANS COMMITTEE

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MEMBERS

Terry Collins, Ralph Tillotson
Committee of the Whole

MEETING LOCATION

301 N. Main Street – Adrian, MI

Minutes: Tuesday, August 8, 2023 – 10:02 a.m.

Present: Commissioners Martis, Collins, Krasny, Stimpson, Tillotson, and Van Doren

Absent: Commissioner Bolton Bales, and Jenkins-Arno

Also Present: Kim Murphy, John Gillooly, Shannon Elliott, Rebecca Borton, Jennifer Ambrose, Roxann Holloway, Michele Bates, Jenny Escott, Kathryn Szewczuk (CMH), Francine Zysk, Tracy Stace, Matthew Turgeon, Bev Ahlers, Rachel McAran, Roxann Holloway, Ben Ricker, Captain R. Kasey, Sheriff Bevier, Erin Van Dyke, Dan Merritt (Rehmann), Ian Wendt (WLEN), Lt. C. Perdue, Deputy C. Hudson, Mike Rolka (Yeo & Yeo), and an unknown resident

I. APPROVAL OF MINUTES

Motion by Martis, seconded by Van Doren, to approve the minutes of the July 25, 2023 meeting. Motion carried.

II. PERSONNEL BUSINESS

A. Employment Change Report: A list of recent employment changes was available.

B. County Clerk – Deputy Clerk III: R. Holloway submitted a request to reclassify a Deputy Clerk III to Vital/Election Clerk due to early in-person voting. She reviewed the additional duties.

Motion by Tillotson, seconded by Van Doren, to recommend the reclassification of P#11415-01 Deputy Clerk III (NU7522) to Vital/Election Clerk (NU7525). Motion carried.

C. County Clerk – Election Clerk: R. Holloway submitted a request to reclassify the Election Clerk to Election Coordinator and reviewed the additional duties.

There was discussion regarding this position including duties, funding, and mandates.

Motion by Tillotson, seconded by Martis, to recommend approval of the reclassification of P# 11463-01 Election Clerk (NU7522 – 7yr \$20.2623/Hr) to Election Coordinator (NU7530 – 2 yr \$22.3045/Hr). Motion carried.

D. Other Personnel: There was no other Personnel Business.

III. WAYS AND MEANS BUSINESS

A. 2022 Audit Presentation: Dan Merritt (Rehmann), and Mike Rolka (Yeo & Yeo) presented the 2022 Audit. They went over team members, communications, single audit results, financial results, and upcoming pronouncements.

The County received an unmodified opinion, meaning. There were no material weaknesses or significant deficiencies noted.

Motion by Tillotson, seconded by Van Doren, to accept the 2022 Audit and place on file. Motion carried.

B. Finance Reports: Admin. Murphy reviewed the general fund income statement and fund equity reports.

C. Inmate Healthcare: Sheriff Bevier submitted a summary of proposals for Inmate Healthcare. Several companies had provided a quote and after reviewing them, recommended the VitalCore contract. VitalCore scored higher in categories such as personnel coverage, litigation history, ability to utilize electronic medical records, and references; their bid was also the lowest.

Motion by Tillotson, seconded by Stimpson, to recommend approval of the 3-year VitalCore contract for Inmate Healthcare in an amount of \$998,888.32 (year 1) with 3% increase each year following. Motion carried.

D. Collective Bargaining – Counsel Appointment: Admin. Murphy reported that there are nine collective bargaining units and she is requesting the Board of Commissioners appoint Council to represent the county's interest with the upcoming collective bargaining agreements.

Motion by Van Doren, seconded by Martis, to recommend the appointment of Garan, Lucow, Miller to represent Lenawee County through the collective bargaining process.

There was discussion regarding the reasoning behind changing legal counsel for labor negotiations and optical improprieties.

Admin. Murphy advised that one court has conveyed its intention to retain Attorney R. Barker.

Roll call vote. Five (5) Yeas: Tillotson, Van Doren, Collins, Krasny, and Martis; One (1) Nay: Stimpson. Motion carried.

E. Committee Referrals/Recommendations

Vesta Controller: A request to purchase 911 Vesta Controller equipment with a 5-year service agreement was reviewed. The Lenawee County E911 Board and the Criminal Justice Committee have both reviewed the request.

Motion by Stimpson, seconded by Van Doren, to recommend approval of the purchase of the on-site controller, along with entering into a 5-year 24/7/365 Service/Maintenance/Support agreement and a 5-year software/hardware refresh at a cost of \$295,249.11 out of 911 Service fund 261.325.850 Communications. Motion carried.

F. Other Ways & Means Business

IV. CLOSED SESSION

Pursuant to 15.268 of the Open Meetings Act, Section 8 (e) the Commissioners need to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation.

Motion by Martis, seconded by Van Doren, to go into closed session pursuant to Section 8 (e) of the Open Meetings Act to consult with legal counsel regarding trial or settlement strategy regarding a litigation matter at 11:33 a.m. Motion carried by a unanimous roll call vote.

Motion by Van Doren, seconded by Martis, to return to regular session at 11:57 a.m. Motion carried by a unanimous roll call vote.

V. CONSENT AGENDA

Action items approved at this meeting will be placed on the Board of Commissioners Consent Agenda unless requested to be removed.

Commissioner Stimpson had no objection to including the collective bargaining counsel appointment on the consent agenda (he had voted no).

VI. PUBLIC COMMENT

There was no public comment.

VII. COMMISSIONER COMMENTS

There were no Commissioner comments.

VIII. ADJOURNMENT

Motion by Tilloston, seconded by Van Doren, to adjourn the meeting at 11:58 a.m. Motion carried.