

IT / EQUALIZATION COMMITTEE

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

Dustin Krasny, Nancy Jenkins-Arno, Ralph Tillotson

MEETING LOCATION

301 N. Main Street - Adrian, MI

Minutes: Thursday, August 3, 2023 – 1:30 p.m.

Present: Commissioners Krasny, Tillotson, and Van Doren

Absent: Commissioner Jenkins-Arno

Also Present: Kim Murphy, Shannon Elliott, Jen Ambrose, Ben Ricker, Micah H, Shelly Delong, and Rebecca Borton

I. Approval of Minutes

Motion by Tillotson, supported by Van Doren, to approve the minutes of the July 6, 2023 meeting. Motion carried.

II. Information Technology

A. Finance Reports: Administrator Murphy reviewed the finance report.

B. IT Report: IT Director Ben Ricker reviewed the status of several IT projects.

C. Communications: Jennifer Ambrose provided an update on communications and the new website features.

D. Department Reports: There were no department reports.

E. Updates/Other IT Business: There was no other IT Business.

III. Equalization

A. Equalization Report: S. Delong, Equalization Director, provided an update on activities.

- The Board of Review has been held.
- The County audit has been conducted.
- Studies going well; fieldwork has been completed
- 4015's have been submitted to local jurisdictions
- Audit interviews have been conducted
- Personnel changes

B. Updates/ Other Business: There was no other business.

IV. Public Comment: There was no public comment.

V. Adjournment

Motion by Tillotson, seconded by Van Doren, to adjourn the meeting at 1:47 p.m. Motion carried.

IT/Equalization Committee

August 2, 2023

Page 2 of 2

KLM/rdb