

PHYSICAL RESOURCES COMMITTEE

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MEMBERS

Bob Knoblauch, Ralph Tillotson, Terry Collins

MEETING LOCATION

Via ZOOM

Minutes: Monday, August 3, 2020 – 10:00 a.m.

DRAFT

Present: Commissioners Knoblauch, Tillotson, Collins, and Stimpson

Also Present: Tim Mehan, Jenny Escott, Martin Marshall, Kim Murphy, Rebecca Borton, and Scott Holtz

I. Approval of Minutes

Motion by Collins, seconded by Tillotson, to approve the minutes of the July 6, 2020, meeting. Motion carried.

II. Finance Reports

Administrator Martin Marshall reviewed the finance report.

The Jail Mezzanine 2 Block project has been completed and can now be closed.

Motion by Tillotson, seconded by Collins, to close projects BS2003. Motion carried.

Bonds for the Old Courthouse renovations are expected to be sold within the next month.

Motion by Tillotson, seconded by Collins, to accept the finance report and place on file. Motion carried.

III. Building & Grounds / Maintenance

Tim reviewed the status of buildings and grounds projects. He noted there has been a lot of work on HVAC systems. Tim also mention that the work-order tracking system data is off and is not an accurate reflection of work performed; the system requires more data entry than expected.

IV. Drain Commission

Jenny provided highlights of recent activities including the status of equipment upgrades, the request for proposals for the Red Mill Pond Dam project have been received, and the application for the \$7.12 million Rollin-Woodstock project has been for State Revolving Funding (interest rate of 1.875%).

V. Campus Improvements / Renovations

The status of renovations of the Old Courthouse were provided; windows/doors have been opened and framed in.

VI. Other Business

Changes are being made to judicial building operations that are COVID-related.

VII. Adjournment

Motion by Collins, seconded by Tillotson, to adjourn the meeting at 10:17 a.m. Motion carried.