



LENAWEE COUNTY HEALTH DEPARTMENT

MEETING MINUTES
BOARD OF HEALTH
July 20, 2022

Present: John Tuckerman, John Frye, Dr. Lorrie Tritt, Commissioner Terry Collins, LeeAnn Minton

Also Present: Monica Hunt, Jaime Greenwald, Susie Dice, Angie Carlton, Kasee Johnson, Nicole Hanna, Administrator Kim Murphy

Absent: Natalie Johnson

CALL TO ORDER

The July 20, 2022 Board of Health (BOH) meeting was called to order at 4:00 PM by BOH Chair John Tuckerman.

APPROVAL OF AGENDA

Motion by Lee Ann Minton supported by Dr. Lorrie Tritt, to approve the July 20, 2022 BOH agenda as presented. Motion carried, 5-0.

APPROVAL OF MINUTES

The June 15, 2022 meeting minutes will be corrected to include the arrival time of BOH Chair John Tuckerman at 4:02 PM prior to Introductions.

Motion by John Frye supported by Lee Ann Minton, to approve the June 15, 2022 BOH meeting minutes as corrected. Motion carried, 5-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [June 2022] – The monthly AP Invoice Report (full text on file), was reviewed.

Clarification was requested on the following:

- *Vendor 5775 – Adams Outdoor Advertising paid by check #402242 for \$3,000.00 – Marijuana Advertising Billboards*
- *Vendor 15616 – Elite Textile Trading LLC. paid by check #402361 for \$11,520.00 – Marijuana Lock Bags*
- *Vendor 12362 – First Bank Card paid by EFT #30055 for \$156.95 – At Home Cards for Women*
- *Vendor 553 – Health Promotions Now paid by check #402646 for \$2,752.04 – Mini Bags*
- *Vendor 4336 – Turning Technologies paid by check # 402404 for \$500.00 – Emergency Preparedness Membership*



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HEALTH DEPARTMENT

MEETING MINUTES
BOARD OF HEALTH
July 20, 2022

- *Vendor 9251 – Sabriena Threatt paid by EFT #29944 for \$206.50 – Training for Soil Evaluation Program*

The board requested they be kept apprised of running totals for legal fees associated with Covid-19 & Medina/Hudson Twp. Litigation.

Motion by John Frye supported by Dr. Lorrie Tritt, to accept the June 2022 Accounts Payable Report as explained, Motion carried, 5-0.

HEALTH OFFICER'S REPORT

COVID-19 – Lenawee County remains at low community transmission level. The BA5 variant makes up 66% of positive cases, and the BA4 variant cases are at 16%. The vaccination rate for Lenawee County is 49.1%.

Personnel Update - The health department currently has vacancies and is accepting applications for the following positions:

- *Public Health Nurse*
- *Account Clerk IV*

Patagonia EMR (Electronic Medical Record)- A new EMR system is being implemented, the implementation is expected to take up to 6 months.

OLD BUSINESS

Bylaws – Administrator Murphy distributed information from legal counsel which provided opinion and clarification on the following:

- *The purpose of the board of health*
- *The health officer's responsibility to the board of health*
- *Who the health officer works for*
- *Who has the responsibility of hiring/firing the health officer*

The information provided is attorney-client privilege, and is not subject to FOIA.

The board is currently operating under bylaws from 1988, there was discussion regarding updating the bylaws to more accurately reflect the boards role. It was proposed that a subcommittee be formed to review and update the bylaws. Monica Hunt, Lee Ann Minton, and Dr. Lorrie Tritt volunteered to be on the subcommittee. This will not be an ongoing committee; this committee is solely for review/updating the bylaws.



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HEALTH DEPARTMENT

MEETING MINUTES
BOARD OF HEALTH
July 20, 2022

Motion by Commissioner Terry Collins supported by John Frye, to create a subcommittee of the board of health for review/updating of the current bylaws. Motion carried, 5-0.

Per Diem – As a follow up from last months discussion on per diem/mileage, Monica will send the board information from the State of Michigan and Department of Treasury. The board will proceed with a motion to the Lenawee County BOC to review per diems for all county boards. Commissioner Terry Collins asked the boards permission to abstain from voting due to conflict of interest as a county commissioner.

Motion by Lee Ann Minton supported by John Frye, for Commissioner Terry Collins to abstain from voting due to conflict of interest as a county commissioner. Motion carried, 4-0.

Motion by Lee Ann Minton supported by John Frye, for the Lenawee County Board of Commissioners to review the per diem amounts of all county boards. Motion carried, 4-0.

NEW BUSINESS

Meeting Location – Monica reported the county IT project to update the audio system in the River Raisin/Spartan Rooms has not been started, a timeline has not been provided for project completion. Beginning next month (August), monthly board of health meetings will be held in the commission chambers at the Old Courthouse. Moving the meeting location will be cost-effective for the department.

PROGRAM REPORTS

Personal Health – Nikki reviewed the *PHN Report* for June 2022 (full text on file). Nikki reported that back to school clinics will be starting in August. Covid vaccines continue to be offered on a walk-in basis on Mondays, Wednesdays and Fridays.

Environmental Health – Kasee reviewed the June 2022 *Well & Septic/Food Service Monthly Statistics* (full text on file). Kasee reported EH staff have been busy preparing for the Faster Horses event, which is this weekend.

Emergency Preparedness – Susie reported the health department will be closing at 2:00 PM on Thursday, August 4th to participate in Emergency Management training.

Financial – Jaime reported allocations have been received from the state for fiscal year 2023.

PUBLIC COMMENT

Public comment was received by Ms. Bethany Teague of Blissfield, and Judy from Macon.

ADJOURNMENT

The Lenawee County BOH meeting was adjourned at 5:04 PM by BOH Chair John Tuckerman.



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Respectfully submitted,

Lenawee County Board of Health
John Tuckerman, BOH Chair
Angie Carlton, BOH Secretary