

POLICIES & PROCEDURES COMMITTEE



301 N. Main St. Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us

MEMBERS

John Lapham, Dawn Bales, Bob Knoblauch

MEETING LOCATION

Chamber Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI 49221

MINUTES: Monday, July 15, 2019 – 10:00 a.m.

DRAFT

Present: Commissioners Lapham and Knoblauch

Absent: Commissioner Bales

Also Present: Martin Marshall, Kim Murphy, and Rebecca Borton

I. Approval of Minutes

Motion by Knoblauch, supported by Lapham, to approve the minutes of the May 20, 2019 meeting. Motion carried.

II. Ready for recommendation

A. Motor Vehicle Use Policy: The draft Motor Vehicle Use Policy with the requested changes was presented for consideration.

Motion by Knoblauch, seconded by Lapham, to recommend adoption of the amended Motor Vehicle Use Policy at the August Board of Commissioners meeting. Motion carried.

III. Initial/Further Review

A. Parking Lot Policy: A couple of discrepancies in parking lot identifications were submitted to the Administrator. Marty reviewed the regulation policy and provided an amended version that cleans up and simplifies the regulation. The amended policy will come back next month for final review.

B. Salary Structure Review: Marty Marshall distributed a sheet of comparative county salaries and indicated that it will be updated as additional information becomes available. The committee discussed both salary and organizational structure. This discussion will continue next month.

IV. Other Business

There was no other business.

V. Adjournment

Motion by Knoblauch, seconded by Lapham, to adjourn the meeting at 10:44 a.m. Motion carried.

MDM/rdb