

PERSONNEL / WAYS & MEANS COMMITTEE

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MEMBERS

*Ralph Tillotson, Terry Collins
Committee of the Whole*

Minutes: Tuesday, July 7, 2020 – 10:00 a.m.

Present: Commissioners Tillotson, Bolton, Knoblauch, Bales, Lapham, Jenkins-Arno, Stimpson, and Wittenbach

Absent: Commissioner Collins

Also Present: Bobby Bendzinski & Steven Hayduk (Bendzinski & Co.), Terry Donnelly and Laura Bassett (Dickson & Wright), Kim Murphy, Scott Holtz, Martin Marshall, Jim Craig, Jenny Escott, Rebecca Borton, Roxann Holloway, Carolyn Bater, and Dmitriy Shapiro (The Daily Telegram), Jen Ambrose (Hoyden Creative), Marilyn Woods, Laura Bassett, Jacob Pifer, and Shannon Elliott

I. APPROVAL OF MINUTES

Motion by Stimpson, seconded by Knoblauch, to approve the minutes of the June 9, 2020, meeting. Motion carried.

II. PERSONNEL BUSINESS

A. Employment Changes: Personnel changes were available for review.

B. Other Personnel: There was no other personnel business.

III. WAYS AND MEANS BUSINESS

A. Finance Reports: Marty Marshall reviewed the finance reports; revenues are at 20%, expenses are at 47% while the benchmark is 49.45%.

The status of the County's State Revenue Share remains uncertain as the state continues to assess and redirect funds due to the effects of COVID on our economy.

- 1. Deficit Elimination Plans:** As of December 31, 2019, the Lenawee County Law Enforcement Fund had a \$5,028 deficit fund balance and the Jail Commissary Fund had a \$335 deficit fund balance. Three-year deficit elimination plans have been formulated and will be submitted to the State upon adoption.

Motion by Bolton, seconded by Lapham, to recommend approval of the Law Enforcement and Jail Commissary deficit elimination plans by way of resolution. Motion carried.

- B. General Obligation Limited Tax Bonds:** A request to authorize the issuance of General Obligation Limited Tax Bonds in the amount of \$9,000,000 for Capital Improvements was reviewed. The cost of issuance, schedule of debt service requirements, and bond specifications were reviewed. Bond Counsel Terry Donnelly and Laura Bassett with Dickenson Wright and Municipal Finance Advisors Bobby Bendzinski and Steven Hayduk from Bendzinski and Company were available to answer questions.

Motion by Bolton, supported by Lapham, to recommend adoption of the resolution authorizing issuance of General Obligation Limited Tax Bonds, Series 2020 in the amount of \$9,000,000. Motion carried.

- C. Delinquent Tax Revolving Fund loan:** The Drainage board intends to issue a note in the amount of \$295,000 to pay preliminary expenses associated with planned improvements to the Rollin-Woodstock sanitary drain. The drainage board is requesting the County purchase the Note through the Delinquent Tax Revolving fund at a 3% per annum with the note due in September 2021.

Jenny added that this will be an interim loan until SRF funding is obtained through the State. She has been working with both Bendzinski & Co. and Dickson & Wright on bonding and a public hearing is set for July 22nd.

Motion by Stimpson, supported by Lapham, to recommend authorization of the Rollin-Woodstock Sanitary Drain loan from the Delinquent Tax Revolving Fund. Motion carried.

- D. Ballot Language:** Proposed ballot language for the Renewal of Separate Tax Limitation Proposal, Lenawee County Central Dispatch Proposal for 9-1-1 System Funding, and Senior Citizen Millage Restoration were presented.

Motion by Knoblauch, supported by Bolton, to recommend adoption of the ballot language as presented and place it on the November 3, 2020 election. Motion carried.

- E. Coronavirus Emergency Supplemental Funding (CESF):** The State of Michigan is providing supplemental funding under the CARES Act to assist in preventing, preparing for, and responding to the coronavirus.

A request to authorize the Administrator's Office to apply for CESF on behalf of Lenawee County was submitted.

Motion by Stimpson, supported by Jenkins-Arno, to recommend authorizing the Administrator's Office to apply for Coronavirus Emergency Supplemental Funding on behalf of the County. Motion carried.

- F. Lenawee Transportation Corporation (LTC):** The LTC has submitted two authorization requests for Agreement 2017-0080. Authorization P16/R1 proposes an increase in funding for operating assistance due to the CARES Act. Authorization P17 provides \$65,000 for the FY2021 Job Access & Reverse Commute Program.

Motion by Knoblauch, supported by Bolton, to recommend approval of LTC project 2017-0080; Authorization P16/R1. Motion carried.

Motion by Stimpson, supported by Bales, to recommend approval of LTC project 2017-0080; Authorization P17. Motion carried.

- G. BOC Consent Agenda:** Items approved today will be placed on the Board of Commissioners consent agenda.

Motion by Knoblauch, seconded by Lapham, to place today's actions on the consent agenda. Motion carried.

- H. Other Business:** Marty shared images of renovations taking place in the Old Courthouse.

IV. ADJOURNMENT

Motion by Lapham, seconded by Stimpson, to adjourn the meeting at 10:54 a.m. Motion carried.

MDM/rdb