

PHYSICAL RESOURCES COMMITTEE

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

Bob Knoblauch, Ralph Tillotson, Terry Collins

MEETING LOCATION

Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

Minutes: Monday, July 7, 2019 – 10:00 a.m.

Present: Commissioners Knoblauch, Tillotson, and Stimpson

Absent: Commissioner Collins

Also Present: Tim Mehan, Jenny Escott, Kathy Decatur, Martin Marshall, Irv Shaw, and Rebecca Borton

I. Approval of Minutes

Motion by Stimpson, seconded by Tillotson, to approve the minutes of the June 3, 2019, meeting. Motion carried.

II. Finance Reports

Administrator Martin Marshall reviewed the finance report; the Sheriff's building renovation should be completed in a couple of months and remains within budget.

Motion by Tillotson, seconded by Stimpson, to receive the finance report and place on file. Motion carried.

III. Building & Grounds / Maintenance

Tim Mehan reviewed the Building and Grounds report.

IV. Drain Commission

Drain Commissioner Jenny Escott provided an Account Balance summary report. Jenny noted that applications are being accepted for two equipment operators, the Beecher Street railroad area project has been completed, the Rollin-Woodstock project is progressing, and someone has abandoned a vehicle in the Drain Commission parking lot.

V. Department On Aging request: Kathy Decatur reviewed a request to purchase a vehicle for increased client home assessments.

Motion by Stimpson, seconded by Tillotson, to recommend approval of the purchase of a 2019 Chevrolet Trax from Bell Chevrolet in an amount not to exceed \$20,000 out of the Department on Aging Admin Vehicle fund 296.673.601-981. Motion carried.

VI. Campus Improvements / Renovations

Marty reviewed the status of the Sheriff's building renovations.

Phase II: County representatives will be meeting with Jackson County officials to review their morgue facility; County Departments continue to work on digital records management, Michigan archives will store microfilm at no cost to the county.

The old courthouse building study is going well.

Plans for the annex building are being reviewed for the office conversion.

VII. Other Business

There was no other business.

VIII. Adjournment

Motion by Tillotson, seconded by Stimpson, to adjourn the meeting at 10:25 a.m. Motion carried.