

IT / EQUALIZATION COMMITTEE



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MEMBERS

Chris Wittenbach, Dawn Bales, John Lapham

MEETING LOCATION

Chambers, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Thursday, June 6, 2019 – 1:30 p.m.

Present: Commissioners Wittenbach, Bales, Lapham, and Stimpson

Also Present: Matt Richardson, Shelly DeLong, Kim Murphy, Rebecca Borton, and Martin Marshall

I. Approval of Minutes

*Motion by Lapham, supported by Bales, to approve the minutes of the May 2, 2019 meeting.
Motion carried.*

II. Information Technology

A. Departments: There were no department updates.

B. IT Report: Matt Richardson reviewed the status of IT Projects.

- Virtualization software will be a continuation of services and should be removed from the report
- Final checks are being conducted on the email servicers
- Complex projects continue/regular meetings are held
- Computer replacements continue

III. Equalization

Director's Report: Shelly Delong provided a brief update on the activities of the Equalization Department.

Updates / Other Business: The July meeting will be at the call of the chair due to the July 4th holiday.

IV. Adjournment

Motion by Lapham, seconded by Bales, to adjourn the meeting at 1:41 p.m. Motion carried.