

IT / EQUALIZATION COMMITTEE

Martin D. Marshall
Administrator

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Members

Chris Wittenbach, John Lapham, Dawn Bales

DRAFT

Minutes: Thursday, June 4, 2020 – 1:30 p.m.

Present: Commissioners Wittenbach, Bales, Lapham, and Stimpson

Also Present: Matt Richardson, Shelly DeLong, Martin Marshall, Kim Murphy, Scott Holtz, Eric Miller, Marilyn Woods, and Rebecca Borton

I. Approval of Minutes

Motion by Lapham, supported by Bales, to approve the minutes of the February 6, 2020 meeting. Motion carried.

II. Information Technology

A. Finance Reports: Marty reviewed the finance report.

B. IT Report: Matt Richardson reviewed work performed by the IT Department, above the normal work, due to COVID-19. There were a lot of people set up very quickly to work remotely; workstations were moved to accommodate social distancing; and systems were updated for security protection.

Dave Stimpson commended the speed and efficiency of the IT Team.

Computer Equipment and Modifications: Marty reported that during this pandemic a few departments have purchased computer equipment and/or made changes to County-owned computers without the knowledge or authorization of the IT Department. The IT Department will not work on unapproved equipment. A memo has been distributed to Department Heads reminding them of the Information Technology and Information Security Policy that clearly outlines the process.

III. Equalization

A. Director report: Shelly DeLong reported that the pictometry flight has been completed and studies continue by way of pictometry and/or drive-by verifications.

IV. Updates / Other Business: There were no other updates.

V. Adjournment

Motion by Lapham, seconded by Bales, to adjourn the meeting at 1:43 p.m. Motion carried.