

PERSONNEL / WAYS & MEANS COMMITTEE

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MEMBERS

Ralph Tillotson, Terry Collins
Committee of the Whole

MEETING LOCATION

Zoom Meeting

Minutes: Tuesday, May 12, 2020 – 10:00 a.m.

Present: Commissioners Tillotson, Bolton, Knoblauch, Collins, Bales, Lapham, Jenkins-Arno, and Stimpson

Absent: Commissioner Wittenbach

Also Present: Burke Castleberry, Marilyn Woods, Jen Ambrose, Jenny Escott, Carolyn Bater, Kim Murphy, Burke Castleberry, Rebecca Borton, Martin Marshall

I. APPROVAL OF MINUTES

Motion by Lapham, seconded by Collins, to approve the minutes of the March 10, 2020, meeting. Motion carried.

II. PERSONNEL BUSINESS

A. Health Department Request: Creation of an Epidemiologist/Research position in the Health Department would provide the expertise and additional staff to better track and analyze virus clusters and spread and enable informed public response.

Motion by Bolton, seconded by Lapham, to recommend the creation of a temporary Epidemiologist/Research position in the Health Department. Motion carried.

B. Employment Changes: There was no personnel changes report available.

C. Other Personnel: There was no other personnel business.

III. WAYS AND MEANS BUSINESS

A. Finance Reports: Marty Marshall reviewed the finance reports; revenues are at 11%, expenses are at 34% while the benchmark is 33.06%.

B. Delinquent Tax Revolving Fund: The annual authorization to advance \$500,000 from the General Fund to the Delinquent Tax Revolving Fund.

Motion by Knoblauch, seconded by Lapham, to recommend approval of the advance to the Delinquent Tax Revolving Loan Fund (Resolution#2020-013). Motion carried.

- C. Lenawee Transportation Corporation:** Resolution approving Federal Operating Assistance for Lenawee Transportation and to authorize the Chair of the Board of Commissioners and County Clerk to execute said project authorization.

Motion by Collins, supported by Bolton, to recommend approval of the LTC project resolution (#2020-012). Motion carried.

D. Criminal Justice Committee Recommendations/Referrals

Sobriety Court Case Management Agreement: The Criminal Justice Committee has reviewed a Case Management agreement between Catholic Charities and Lenawee County Sobriety/DWI Treatment Court and found it to be in order. Final figures will be determined and paid for through Sobriety Court.

Motion by Bolton, supported by Lapham, to recommend approval of the case management agreement between Catholic Charities and Lenawee County Sobriety/DWI Treatment Court. Motion carried.

Security Request: The Criminal Justice Committee has reviewed a request for security details in both the Annex and Human Services Building.

Motion by Collins, supported by Knoblauch, to recommend approval of security for the Annex and Human Services Building through the end of year. Motion carried.

- E. Campus Projects:** Marty provide a brief update on the renovations of the Old Courthouse.

- F. BOC Consent Agenda:** Items approved today will be placed on the Board of Commissioners consent agenda (5/13/20).

Motion by Jenkins-Arno, seconded by Lapham, to place today's action on the consent agenda. Motion carried.

G. Other Business:

Marty Marshall reviewed some precaution efforts that are being put in place in County offices and how we are preparing to open for public services.

Marty updated the Board on the County's state of emergency which is set to expire this Friday.

IV. ADJOURNMENT

Motion by Lapham, seconded by Knoblauch, to adjourn the meeting at 10:28 a.m. Motion carried.