

# AIRPORT COMMISSION (KADG)

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## MEMBERS

*Dawn Bales, Nancy Jenkins-Arno, Terry Collins*

**Minutes:** Monday, May 1, 2023 – 1:30 p.m.

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**Present:** Commissioner Bales, Jenkins-Arno, and Collins:

**Also Present:** Commissioner Martis, Commissioner Bolton, Commissioner Tillotson, Kim Murphy, Thomas Kendziora, Ashlyn Malak, Eric Rogers, Mark Jeffery, Rachel Panzl, Jennifer Ambrose, Frank Baker, Mary Weeber, Francine Zysk.

The meeting was opened with a moment of silence and pledge of allegiance.

### I. Approval of Minutes

*Motion by Jenkins-Arno, seconded by Collins, to approve the minutes of the April 3, 2023 meeting. Motion carried.*

### II. Manager's Report

Airport Manager, Thomas Kendziora reviewed the Manager's report.

**Equipment Maintenance:** A zero-turn lawnmower experienced some electrical problems relating to the starter and mower blades not engaging. It was repaired and is ready for spring mowing.

**Grounds Maintenance:** Grass maintenance and repairs from plowing are complete. Rolling has been completed in preparation for summer. Mowing has begun with trim work and weed killer has been sprayed along fence rows, buildings, and lights. Fence clearing from trees and vines has also taken place.

**Building Repairs/Projects:** In the tin hangars, some doors had come off of their tracks, and door handles and locks were damaged due to wind and age. All hangar repairs have been made. The FBO Ice Machine malfunction resulting in carpet damage is nearly complete will repairs made and wall trim being placed. AEG Electric has repaired the electrical damage to the tin hangars.

**Maple Lane Manor Cemetery:** The Cemetery is in good condition and accessible.

**Operations:** The airport is planning a Fly-In event with a focus on farmer's market vendors, but is waiting on contacts to provide dates and final plans. A company by the name of *Dog is My Copilot* has chosen Lenawee County Airport as a regular stop to transport dogs from Arizona and Texas to find their new homes.

**Meetings:** The airport had its yearly compliance review with MDOT with went well.

**Adrian Soaring Club:** Adrian Soaring Club is flying twice a week weather permitting.

### III. Accepting of Manager's Report

*Motion by Collins, seconded by Jenkins-Arno, to accept the Manager's Report and be filed. Motion carried.*

### IV. Finance Report

The financial report was reviewed.

### V. Other Business

**Hanger Discussion:** Airport Manager Thomas Kendziora stated that Mr. Jeffery is proposing to build a hanger that will contain approximately three planes. Mr. Jeffery will obtain stamped-engineered drawings, adhere to all inspection requirements, and pay to have the hanger built. The building will be immediately donated to the County in return for 25 years of rent-free occupancy. Thomas has been working with Attorney Barker to draft a potential agreement between the Airport and Mr. Jeffery. However, before Mr. Jeffery incurs the costs of getting stamped engineered drawings, he would like to know if the Board of Commissioners is agreeable to the concept. Any and all final agreements will come before the Board of Commissioners for approval prior to the construction of the hanger.

*Motion by Terry Collins, seconded by Nancy Jenkins-Arno, to recommend the Board of Commissioners authorize the Airport Manager to continue negotiations with Mr. Jeffery to build an Airport hangar. Motion carried.*

**Rotating Beacon:** Mr. Kendziora provided a list of three quotes pertaining to the replacement of the Rotating Beacon. To replace the beacon with LED lighting, quotes ranged from \$26,000 to \$38,100 which includes labor, materials, and equipment needed for installation. Thomas opted to not recommend the tilt tower stating that the 8-year warranty that comes with the beacon will be sufficient as the current tower is in decent shape. Thomas researched the vendors, checking with other airports who have had beacons replaced, and recommended Countyline Power in the amount not to exceed \$26,000.00 with funding to come from 581.895-931 (Equipment Repair/Maintenance).

*Motion by Nancy Jenkins-Arno, seconded by Terry Collins, to recommend acceptance of the bid from Countyline Power in the amount not to exceed \$26,000 for the replacement and installation of the Airport Rotating Beacon with funding to come from 581.895-931 (Equipment Repair / Maintenance). Motion carried.*

### VI. Public Comment

Racheal Panzl expressed interest in the Fly-In as well as Operation Good Cheer

Jennifer Ambrose explained plans for the Fly-In and connecting it with other county events.

Eric Rogers questioned when Mead & Hunt will be presenting at a future meeting and provided a hand-out of several fly-in events scheduled for 2023.

## **VII. Adjournment**

*Motion by Terry Collins, seconded by Nancy Jenkins-Arno, to adjourn the meeting at 2:14 p.m. Motion carried.*

*TK/am*