

PERSONNEL / WAYS & MEANS COMMITTEE



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MEMBERS

Ralph Tillotson, Terry Collins
 Committee of the Whole

MEETING LOCATION

Chamber Room, 2nd Floor
 Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Tuesday, April 9, 2019 – 10:05 a.m.

PRESENT: Commissioners Bolton, Bales, Collins, Jenkins-Arno, Knoblauch, Lapham, Tillotson, Wittenbach, and Stimpson

ALSO PRESENT: Jenny Escott, Roxann Holloway, Carolyn Bater, Marilyn Woods, Shannon Elliott, Burke Castleberry, Theresa Rupley, Ashley Boehlke, Kim Murphy, and Martin Marshall

Approval of Minutes

Motion by Collins, seconded by Wittenbach, to approve the minutes of the March 12, 2019, meeting. Motion carried.

I. Personnel Business

A. Employment Changes: Personnel changes were available for review.

B. Other Personnel: There was no other personnel business.

II. Ways and Means Business

A. Finance Reports: Marty Marshall reviewed the finance reports. Revenues are at 7% while expenses are at 22%; the benchmark is 25% and funds for the county appear to be in reasonably good shape.

B. Budget Adjustments: A list of budget adjustments were reviewed.

Motion by Wittenbach, seconded by Lapham, to recommend approval of the following budget adjustments.

| Non-General Fund | Current Budget | Change Inc or (Dec) | Revised Budget |
|---------------------|----------------|---------------------|----------------|
| Health Fund Revenue | 2,736,375 | 42,856 | 2,779,231 |
| Expense | 2,736,375 | 42,856 | 2,779,231 |
| | | | |

Revenue

| | | | |
|--------------------------------------|---------|---------|---------|
| 450 Administration 100 | 721,809 | (8,829) | 712,980 |
| 454 Bioterrorism 130 | 92,707 | 4,060 | 96,767 |
| 461 Hepatitis A | 5,000 | 20,000 | 25,000 |
| 472 WiseWoman-Coord 327 | 41,510 | 19,500 | 61,010 |
| 491 Zika Virus Mosquito Surveillance | 0 | 8,125 | 8,125 |

| | | | |
|---|----------------|----------------|------------------|
| Revenue Total | | 42,856 | 2,779,231 |
| Expenses | | | |
| <u>454 Bioterrorism 130</u> | <u>103,836</u> | <u>4,060</u> | <u>107,896</u> |
| <u>461 Hepatitis A</u> | <u>5,158</u> | <u>20,973</u> | <u>26,131</u> |
| <u>472 WiseWoman-Coord 327</u> | <u>71,398</u> | <u>19,501</u> | <u>90,899</u> |
| <u>491 Zika Virus Mosquito Surveillance</u> | <u>0</u> | <u>8,211</u> | <u>8,211</u> |
| <u>502 Nursing Administration 709</u> | <u>115,037</u> | <u>(9,889)</u> | <u>105,148</u> |
| <u>Expenses Total</u> | | <u>42,856</u> | <u>2,779,231</u> |

Motion carried.

C. Budget Calendar: The 2020 Budget Calendar was reviewed.

Motion by Knoblauch, seconded by Wittenbach, to recommend approval of 2020 Budget Calendar. Motion carried.

D. Maximus Contract: The agreement with MAXIMUS Consulting has expired and a three (3) year agreement was reviewed. The scope of services continue to remain the same. The cost associated with this agreement is \$11,750 each year for a total of \$35,250. This is the same rate provided for in previous contracts.

Motion by Bolton, seconded by Stimpson, to recommend approval of three year agreement with Maximus Consulting for preparing the annual cost allocation plan at a cost of \$11,750 per year. Motion carried.

E. PA116 Application: Generation Farms, Inc: PA 116 Application with a 90 year term, for approximately 156 acres of cropland in Ogden Township.

Motion by Knoblauch, seconded by Bolton, to recommend approval of the Generation Farms, Inc. PA116 application for approximately 156 acres of cash crop land in Ogden Township; Section 18 (T8S, R4E). Motion carried.

F. Adult Drug Treatment Court: The Adult Drug Treatment Court is applying for BJA Grant funding again and there are no major changes from previous years.

Motion by Bolton, seconded by Lapham, to recommend authorization of the BJA application and designate the Circuit Court Administrator, Kristi Drake, as signatory and to recommend approval of the Lenawee County Adult Drug Treatment Court Team Memorandum of Understanding and designate the Chair, David Stimpson, as signatory.

Motion by Bolton, seconded by Wittenbach to clear the floor. Motion carried.

Motion by Stimpson, seconded by Bolton, to recommend authorization of the BJA application and designate the Circuit Court Administrator, Kristi Drake, as signatory. Motion carried.

Motion by Stimpson, seconded by Knoblauch, to recommend approval of the Lenawee County Adult Drug Treatment Court Team Memorandum of Understanding and designate the Chair, David Stimpson, as signatory. Motion carried.

Sobriety Court: The Sobriety Court is applying for BJA Grant funding for the first time. This is a federal grant and if approved, will be in addition to their State Court Administrator Office grants they currently receive.

Motion by Stimpson, seconded by Knoblauch, to recommend authorization of the BJA application and designate the District Court Administrator, Mark Fetzer, as signatory. Motion carried.

Motion by Stimpson, seconded by Bolton, to recommend approval of the Lenawee County Sobriety Court Team Memorandum of Understanding. Motion carried.

- G. Recommendations / Referrals:** There were no other recommendations or referrals.
- H. Complex Projects:** Marty provided a few highlights of the sheriff's office rebuild projects along with photos.
- I. BOC Consent Agenda:** Marty stated that in addition to the items acted on today, there will be a Resolution Authorizing MDOT Contract No. 2019-0390 which is a contract for Taxiway Improvements at the Airport. The total project cost is \$61,200 with the County's share being \$3,400.
- J. Other Business:** There was no other business.
- K. Adjournment**

Motion by Stimpson, seconded by Collins, to adjourn the meeting at 10:35 a.m. Motion carried.