

AIRPORT COMMISSION (KADG)

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MEMBERS

Dawn Bales, Nancy Jenkins-Arno, Terry Collins

Minutes: Monday, April 3, 2023 – 1:30 p.m.

Present: Commissioner Bales, Jenkins-Arno, and Collins

Also Present: Commissioner Van Doren, Commissioner Martis, Commissioner Bolton, Shannon Elliott, Kim Murphy, Thomas Kendziora, Ashlyn Malak, Erin Vandyke, Eric Rogers, Mark Jeffery, Rachel Panzl, Greg Panzl.

The meeting was opened with a moment of silence and pledge of allegiance.

I. Approval of Minutes

Motion by Collins, seconded by Jenkins-Arno, to approve the minutes of the February 6, 2023 meeting. Motion carried.

II. Manager's Report

Airport Manager, Thomas Kendziora reviewed the Manager's report.

Equipment Maintenance: The 100LL Truck received a new starter solenoid and ignition switch. Trucks and tractors have been serviced with preventative maintenance measures. Summer equipment has been prepared for mowing season.

Grounds Maintenance: Snow plowing in February and March was successful. A Runway End Identification Light has a repaired resistor and main board.

Building Repairs/Projects: An ice storm damaged buildings including roof leaks, siding, and electrical damage. Quotes for electrical repair have been obtained from AEG Electric. The damage consisted of the main power line weighing down from heavy ice and ripping from the building and pole. The FBO ice machine malfunctioned causing a water leak into the back office and storage area behind the lobby kitchen. It is believed to have started leaking water shorting out the main motor. This issue was rendered with the removal of dry wall and carpeting. Dry wall has been replaced along with repainting the walls and carpeting is in the process of being replaced. This issue is being filed as an insurance claim.

Maple Lane Manor Cemetery: The Cemetery is in good condition and accessible.

Operations: Several attempts have been made to contact Precision Flight Controls regarding the Flight Simulator. There has been no response and having a tech from Precision Flight Controls fly to the FBO and provide repairs has been discussed. The Airport Beacon is still under insurance claim and it is being discussed to replace the entire system instead of repair the old one with quotes being reviewed.

Meetings: There are plans to attend the Airport 101 class held by the FAA.

Winter Equipment Storage: Winter equipment has been removed from tractors and has been serviced for storage.

Adrian Soaring Club: Adrian Soaring Club is excited to start operations again and is preparing with glider and tow plane maintenance.

Motion by Jenkins-Arno, seconded by Collins, to accept the Manager's Report and be filed. Motion carried.

III. Finance Report

The financial report was reviewed.

IV. Other Business

Thomas gave an update on the Mark Jeffery hangar proposal stating that a meeting with an attorney is scheduled to discuss the proposal and to prepare a draft agreement between the parties. Once that agreement is finalized, it will be brought forward to the Airport Commission for review and recommendation to the full Board of Commissioners.

V. Public Comment

Greg Panzl raised concern that the Airport Beacon has been out of service for a long period of time. He also questioned the quantity of use on the Flight Simulator.

Eric Rogers asked about the Airport 101 class, fuel farm financing, Beacon repair, and complexity of the hangar proposal.

Commissioner Van Doren questioned who the attorney would be working on the hangar proposal. He also questioned the finances regarding the purchase of the Jet A Tank. He also shared his opinion on getting the Beacon replaced rather than repaired. It was requested to have quotes prepared and presented. Airport Manager Kendziora indicated that he did have three (3) quotes for a new beacon and one for a used beacon with prices ranging from approximately \$14,000 to \$20,000. The process for installing the beacon was also discussed.

Motion by Bales, seconded by Collins, to request the quotes for replacement and installation of the Airport Rotating Beacon be submitted to the Personnel/Ways and Means Committee for review and recommendation with funding to come from the Airport budget. Motion carried.

VI. Adjournment

Motion by Collins, seconded by Jenkins-Arno, to adjourn the meeting at 2:17 p.m. Motion carried.