

WEDNESDAY, MARCH 8, 2023

PRESENT: Comm. Van Doren, Bales, Bolton, Collins, Jenkins-Arno, Krasny, Martis, Stimpson, and Tillotson

ALSO PRESENT: Kim Murphy, Jenny Escott, Richard Blank, Bethany Teague, Jim and Sandy Brissette, Ileana Chandler, Todd Gillman, Gordon Gauss, Sherry Laman, Bill Stein, Ed Scheffler, Ken Staup, Jackie Bradley, Cara Snyder, Ian Wendt (WLEN), John Gillooly, Sue McMahan, Steve Seneker, Paige Green, Wendy Chetkovich, Susie Kapnick, Pat Hughes, Michael Buku, Gail Dunaway, Judi Gilmore, Mary Lowe (The Daily Telegram), Bob Behnke, Erica Cadieux, Marshall Curtis, Matt Turgeon, Jen Ambrose, Shannon Elliott, and Rebecca Borton

The meeting was opened with an invocation and the Pledge of Allegiance.

Comm. Collins to approve the minutes from the February 8, 2023 meeting, Comm. Bolton seconded. Motion CARRIED.

Comm. Tillotson moved to approve the agenda as presented, Comm. Martis seconded. Motion CARRIED.

Communications: There were no communications.

Limited Public Comment was opened for any agenda item.  
There were no public comments.

Drain Commissioner, Jenny Escott, presented the 2022 Annual Drain Report.  
Comm. Tillotson moved to accept the 2022 Annual Drain Report and place on file, Comm. Bolton seconded. Motion carried.

Comm. Martis moved to approve the following consent agenda items, Comm. Bales seconded.

**Board Appointments:** The following appointments are CONFIRMED:

**Economic Development Corp.**

Dave Maxwell, Adrian (District 9) 9/25

**Homeland Security & Local Emergency Planning Commission**

Ben Ricker - Lenawee County IT 12/24

Lt. Corinne Perdue, Central Dispatch – Communications 12/24

**Landbank Authority**

Nancy Jenkins-Arno – County Commissioner 12/25

**Region 2 Area Agency On Aging**

Chris Wittenbach, Clinton 4/25

The resignation of John Frye from the Board of Health was ACCEPTED.

**Rules & Regulations:** The amended Board of Commissioners Rules and Regulations are ADOPTED (on file).

**County Administrator Employment Contract:** The motion to rescind the employment contract between the County Administrator and the Board of Commissioners is **RESCINDED**.

**Department on Aging Request-Deputy Director:** The new Department on Aging Deputy Director position; NU7539, is **APPROVED**.

**QUARTERLY ALLOTMENT OF APPROPRIATIONS**

**Second Quarter: April 1, 2023 – June 31, 2023**

**RES#2023-003**

**WHEREAS**, the 2023 General Appropriations Act provided for the allotment of appropriations on a periodic basis when financial circumstances warrant; and

**WHEREAS**, the Lenawee County Board of Commissioners deems that financial circumstances exist whereby the quarterly allotment of appropriations contained in the 2023 General Fund Budget is deemed desirable; and

**WHEREAS**, the financial circumstances dictate that other steps also be taken to contain expenditures during the fiscal year.

**THEREFORE, BE IT RESOLVED** by the Lenawee County Board of Commissioners, that the expenditure of the 2023 appropriations as contained in the 2023 General Fund Budget be established for the period beginning January 1, 2023 and ending December 31, 2023, and that the elected and appointed officials responsible for appropriations be so notified, and;

**BE IT RESOLVED** that said County officials shall not cause obligations to be incurred against, nor shall payment be made from appropriations in excess of the amount provided in the schedule.

Resolution #2023-003 is **ADOPTED**.

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Motion to approve the consent agenda **CARRIED** by a Unanimous Roll Call Vote.

Comm. Krasny reported from the Information Technology/Equalization Committee.

Comm. Bolton reported from the Human Services Committee.

Comm. Martis reported from the Rules & Appointments Committee.

Comm. Collins reported from the Criminal Justice Committee.

Comm. Krasny reported from the Physical Resources Committee.

Comm. Collins reported from the Personnel/Ways & Means Committee.

Comm. Collins reported from the Accounts Payable Committee.

February 9, 2023 and February 24, 2023-

Comm. Collins moved to approve the February 9 total vouchers for payment in the amount \$2,964,212.04 with the general fund's portion being \$287,591.90, and the February 24<sup>th</sup> total vouchers for payment in the amount \$1,707,964.36 with the general fund's portion being \$173,088.65, Comm. Tillotson seconded. Motion **CARRIED**.

Comm. Bales reported from the Road Commission.

Comm. Jenkins-Arno reported from the Policy and Procedures Committee.

Comm. Jenkins-Arno moved to acknowledge receipt and confirm review of the ACH Policy as presented, Comm. Martis seconded. Motion CARRIED.

Comm. Jenkins-Arno moved to adopt the following policy as amended, Comm. Martis seconded.

**LENAWEE COUNTY INVESTMENT POLICY**

**POL#2023-001**

To comply with Act 20 PA 1943, AS AMENDED

It is the policy of Lenawee County to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the County and comply with all state statutes governing the investment of public funds.

This investment policy applies to all financial assets of the County. These assets are accounted for in the various funds of the county and include the general funds, special revenue funds, debt service funds and capital project funds, (unless bond ordinances and resolutions are more restrictive), enterprise funds, internal service funds, trust and agency funds and any new fund established by the County.

The primary objectives, in priority order, of the County's investment activities shall be:

Safety--Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification--The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity--The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment--The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Authority to manage the investment program is derived from the following: Lenawee County Board of Commissioners' most current resolution designating depositories and M.C.L. 48.40 requiring the County Treasurer to be the custodian of the County's funds. Management responsibility for the investment program is hereby delegated to the Lenawee County Treasurer who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase or delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral / depository agreements and banking service contracts.

No person shall engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Lenawee County Treasurer.

The Lenawee County Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of the subordinate officials.

The County of Lenawee is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

1. Bonds, securities, and other obligations of the United States.
2. Certificates of deposit, savings accounts, deposit accounts or depository receipts if a financial institution meeting all criteria as a depository of public funds contained in the state law.
3. Commercial paper rated at the time of purchase within the two (2) highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
4. In United States government of federal agency obligation repurchase agreements.
5. Bank's acceptances on United States banks.
6. Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
7. Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54, Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of either of the following:
  - a. The purchase of securities on a when-issued to delayed delivery basis.
  - b. The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - c. The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
8. Investment pools organized under the surplus funds investment pool act, 1982, A367, MCL129.11 to 129.118.
9. The investment pools organized under the local government investment pool act, 1985 PA121, MCL 129.141 to 129.150.

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the County shall be on a cash (or delivery vs. payment) basis. Securities may be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

Investments shall be made with judgment and care, under circumstances; prevailing, which persons prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Motion to adopt POL#2023-001 Investment Policy CARRIED.

Comm. Tillotson reported from the Parks Commission.

Comm. Martis reported from the Road Commission.

Comm. Bolton reported from the Department of Health and Human Services.

Comm. Bolton reported from the Department on Aging.

Comm. Bolton reported from Michigan Works.

Comm. Martis reported from the Michigan Township Association.

Comm. Collins reported from the Veterans Affairs Board.

Comm. Collins reported from the Emergency 9-1-1 District Board.

Comm. Collins reported from the Health Board.

Comm. Van Doren reported from MAC.

Comm. Van Doren noted that the Board of Commissioners agenda will be amended to provide an opportunity for other liaison reports to be presented.

Unfinished Business: None

New Business: None

Public Comment:

Richard Blank – Onsted

Todd Gillman – Onsted

Bethany Teague - Blissfield

Commissioner Comments:

Commissioner Bolton commented on additional information available regarding community services in the Human Services Committee.

Announcements:

Rebecca Borton announced that a Household Hazardous Waste collection is set for May 13, 2023 and the scrap tire and community collection set for May 20, 2023.

Comm. Tillotson, moved to adjourn at 2:26 P.M. Comm. Bolton seconded. Motion CARRIED.

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Rebecca Borton, Deputy Clerk

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James E. Van Doren, Chair