

RULES & APPOINTMENTS COMMITTEE

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MEMBERS

Kevon Martis
Committee of the Whole

MEETING LOCATION

Chambers
301 N. Main Street
Adrian, MI 49221

Minutes: Tuesday, March 7, 2023 – 10:00 a.m.

Present: Commissioners Martis, Bales, Bolton, Collins, Jenkins-Arno, Krasny, Stimpson, Tillotson, and Van Doren

Also Present: Kim Murphy, John Gillooly, Gordon Gauss, Lynn Punnett, Mike Clement (Talk Back), Deb Comstock, Jenny Escott, Carolyn Bater, Bethany Teague (& guest), Shannon, Elliott, Michelle Gray, Ian Wendt (WLEN), Ben Ricker, Craig Tanis, Jen Ambrose, Matt Turgeon, Tracy Stace, Rebecca Borton, Mary Lowe (the Daily Telegram), and Michael Simon from Zencity.

I. Approval of Minutes

Motion by Tillotson, seconded by Bales, to approve the minutes of the February 7th meeting. Motion carried.

II. Board Appointments: Commissioner Van Doren has reviewed resignations, recommendations, and referrals; the following were submitted for confirmation.

Resignations, recommendations, and referrals have been reviewed; the following are submitted for your confirmation.

Economic Development Corp. - 3 year term

Dave Maxwell, Adrian (District 9) 9/25

Homeland Security & Local Emergency Planning Commission

Ben Ricker - Lenawee County IT 12/24

Lt. Corinne Perdue, Central Dispatch – Communications 12/24

Landbank Authority

Nancy Jenkins-Arno – County Commissioner 12/25

Board of Health

John Frye (12/23) – Resignation. *The Board of Health will submit candidates for consideration.*

Region 2 Area Agency On Aging

Chris Wittenbach, Clinton 4/25

There was discussion regarding the board appointment to the Land Bank Authority and membership.

Motion by Van Doren, seconded by Tillotson, to recommend confirming the appointments and accepting the resignation as presented. Motion carried by a unanimous roll call vote.

III. Vacancies: The following vacancies are pending

Department on Aging (Lenawee)

VACANT - Comm. District #8 representative 9/23

VACANT - Comm. District #2 representative 9/25

Economic Development Corporation (EDC)

VACANT – Comm. District #3 representative 12/26

IV. Rules & Regulations: The Rules and Regulations were drafted up with the recommended changes reviewed last month. Commissioner Martis reviewed the changes.

4.40 Parliamentarian was simplified to “corporate counsel”.

~~**Section 4.40 Parliamentarian:** The Prosecuting Attorney of the county, or the Prosecuting Attorney’s designate deputy, shall advise the Chairperson and the Board regarding questions of parliamentary procedures and shall be present or supply phone availability for all regular meetings of the County Board.~~

Corporate counsel shall serve in the position of Parliamentarian.

4.51 Personnel/Ways & Means ex officio member has not been a practice of the Board for many years and was stricken from the Rules and Regulations.

~~**4.51 Personnel/Ways & Means Committee.** An ex-officio member will be added to this committee that will be chosen by the elected officials (including Judges) to represent them at all meetings of this Committee. Said members shall have ex-officio status, to be allowed to speak upon recognition of the Chairperson but will have no voting privileges.~~

4.52 Agenda Items will be required 10 days prior to the meeting to allow time to prepare and review prior to meetings.

4.52 Agenda Items. Upcoming agenda items shall be reported to the Administrator at least ~~seven (7)~~ **ten (10)** days prior to the meeting. All **backup materials must be provided to the Administrator for consideration at a minimum of seven (7) days prior to any board or committee meeting.** ~~information shall be submitted to the Administrator’s Office no later than 3:30 pm the day preceding the meeting, or by noon on the day of scheduled evening meetings. Exceptions may only be approved~~

by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.

Policies & Procedures was added to the list of Standing Committees.

POLICIES & PROCEDURES: To review County policies, including the Employee Handbook, and recommend any amendments or new policies to the full Board of Commissioners for consideration.

Motion by Van Doren, seconded by Bolton, to recommend adoption of the amended Rules and Regulations as presented. Motion carried by a unanimous roll call vote.

V. Other Business: There was no other business.

VI. Public Comment: There was no public comment.

VII. Adjournment

Motion by Tillotson, seconded by Bolton, to adjourn the meeting at 10:11 a.m. Motion carried.