

IT / EQUALIZATION COMMITTEE



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MEMBERS

Chris Wittenbach, Dawn Bales, John Lapham

MEETING LOCATION

Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Thursday, March 7, 2019 – 1:30 p.m.

PRESENT: Commissioners Wittenbach, Bales, Lapham, and Stimpson

ALSO PRESENT: Matt Richardson, Eric Miller, Shelly DeLong, Kim Murphy, and Rebecca Borton

I. Approval of Minutes

Motion by Lapham, supported by Bales, to approve the minutes of the February 7, 2019 meeting. Motion carried.

II. Information Technology

A. Departments: There were no department updates.

B. IT Report: Matt Richardson reviewed the status of IT Projects.

- IT Policy is being reviewed by the Policy Committee and is near completion
- Jail video project is moving forward
- Email servers are up and running
- Complex projects continue/regular meetings are held with construction crew
- The first round of computer replacements have been identified
- Two VM servers have been purchased

III. Equalization

Director's Report: Shelly DeLong reported that change notices have been mailed and board of review meetings are being scheduled for next week.

There was discussion regarding questions that the Equalization Department has been receiving.

IV. Updates / Other Business: There were no other updates or other business.

V. Adjournment

Motion by Lapham, seconded by Bales, to adjourn the meeting at 1:45 p.m. Motion carried.