

PERSONNEL / WAYS & MEANS COMMITTEE



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MEMBERS

*Ralph Tillotson, Terry Collins
Committee of the Whole*

MEETING LOCATION

Chamber Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Tuesday, February 12, 2019 – 10:10 a.m.

PRESENT: Commissioners Tillotson, Collins, Bales, Bolton, Jenkins-Arno, Knoblauch, Lapham, Wittenbach, and Stimpson

ALSO PRESENT: Kim Murphy, Roxann Holloway, Marilyn Woods, Joe Brezvai, Rebecca Borton, and Martin Marshall

I. Approval of Minutes

Motion by Bolton, seconded by Wittenbach, to approve the minutes of the January 8, 2019, meeting. Motion carried.

II. Personnel Business

- A. Employment Changes:** The January and February personnel changes were available for review.
- B. Unemployment Insurance Report:** Marty reviewed the 2018 Unemployment Insurance Report. Premium charges to departments for 2019 will be .2% of payroll.
- C. Other Personnel:** Marty explained that during inclement weather County employees are expected to use their judgement for travel and use leave time if they cannot make it to work. If there are not enough employees to keep a department open, it is imperative that the Administrator's Office be informed and a notice of closure be distributed appropriately.

The Chair of the Board has the authority to declare a state of emergency and close any, or all, County departments. A state of emergency would be determined by several factors including conversations with other local officials such as the Emergency Management Coordinator, the Sheriff, and/or the Road Commission.

III. Ways and Means Business

- A. Finance Reports:** Marty Marshall reviewed the finance reports.
- B. Budget Adjustments:** Marty reviewed Health Fund budget adjustments due to additional revenue.

There was discussion regarding the revenue source.

Commissioner Bolton asked for clarification on the Branch County Community Foundation.

Motion by Wittenbach, seconded by Knoblauch, to approve the recommended revised Health Fund budget of \$2,736,375 with adjustments as presented. Motion carried.

- C. Northern Initiative Subrecipient Agreement:** Northern Initiatives administers the Revolving Loan Fund for Region 9, of which Lenawee County is part of. The current agreement expired on October 31, 2018.

Motion by Bolton, seconded by Lapham, to recommend approval of the subrecipient agreement between Lenawee County and Northern Great Lakes Initiatives d/b/a Northern Initiatives for the Michigan CDBG Program for the period of November 1, 2018 – June 30, 2021 and authorize Board Chair David Stimpson to sign such agreement. Motion carried.

- D. Airport/MDOT Contract 2019-0223:** Marty reviewed the Airport/MDOT Contract for Airport Improvement Project. This contract covers some of the previous land acquisitions in the Airport Improvement Project.

Motion by Knoblauch, seconded by Collins, to recommend approval of the Airport/MDOT Contract 2019-0223, Project #B-26-001-4714 by resolution #2019-003. Motion carried.

- E. Recommendations / Referrals:** There were no other recommendations or referrals.

- F. Complex Projects – Phase I:** Marty provided a few highlights. The sheriff's office rebuild project is moving along nicely with minimum issues. Oil canning of the metal siding was a recent concern; but Marty directed the architect to go with narrow, shorter panels.

- G. BOC Consent Agenda:** Today's actions will be placed on the consent agenda.

H. Other Business

Marty reminded the committee of the MichIndOh Aquifer water diversion issue and noted that there is a public hearing set for March 12th.

I. Adjournment

Motion by Bolton, seconded by Knoblauch, to adjourn the meeting at 11:01 a.m. Motion carried.