

AIRPORT COMMISSION (KADG)

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MEMBERS

Dawn Bales, Nancy Jenkins-Arno, Terry Collins

Minutes: Monday, February 6, 2022 – 1:30 p.m.

Present: Commissioner Bales, Jenkins-Arno, and Collins

Also Present: Commissioner Van Doren, Commissioner Martis, Shannon Elliott, Kim Murphy, Thomas Kendziora, Ashlyn Malak, Erin VanDyke, and Eric Rogers

The meeting was opened with a moment of silence and pledge of allegiance.

I. Approval of Minutes

Motion by Collins, seconded by Jenkins-Arno, to approve the minutes of the December 5, 2022 meeting. Motion carried.

II. Manager's Report

Airport Manager, Thomas Kendziora reviewed the Manager's report.

Equipment Maintenance: Fuel trucks have been serviced with yearly maintenance along with the 100 LL truck receiving a new radiator.

Grounds Maintenance: Snow removal went smoothly with weekend plowing necessary to maintain safe conditions.

Building Repairs: General repairs have been made to hangars. 3 Phase electrical is complete in the corporate hangar with funds coming from 2022 budget.

Maple Lane Manor Cemetery: The Cemetery is in good condition and accessible.

Operations: Jet traffic on field has increased ultimately increasing fuel sales from one company producing over \$27,000 in Jet A fuel sales. Traffic from private companies has increased as well. All tenants have signed the new hangar agreement with exceptions for sold aircraft that are unable to fly off field and in non-airworthy condition.

Meetings: Lenawee County Airport received an award of excellence for the Highest Quality Asphalt Pavement for airport projects on Dec. 8th for the runway 5/23 rehabilitation. February 15th and 16th is the annual MAAE conference in Lansing which Thomas plans to attend for networking and aviation updates.

Motion by Collins, seconded by Jenkins-Arno, to accept the Manager's Report and be filed. Motion carried.

III. Finance Report

The financial report was reviewed.

IV. Other Business

Thomas spoke on a new COVID relief grant titled American Rescue Plan ACT (ARPA) which allows the airport to receive funding to aid in potential financial losses during the pandemic. A request for authorization will be going to the Personnel/Ways & Means Committee.

Speaking on behalf of Mark Jeffery, Thomas briefly discussed an ongoing hangar build proposal.

Thomas provided an update on the tenant being terminated and served due to lack of payment for hangar rent and late notices.

A previously received COVID grant is being proposed to use towards an electric coded gate on field for tenant access keeping general public from entering the property.

V. Public Comment

Eric Rogers questioned the need for county funds to be allocated towards 3 Phase in the corporate hangar. Thomas responded with the benefits.

VI. Adjournment

Motion by Terry Collins, seconded by Nancy Jenkins-Arno, to adjourn the meeting at 2:43 p.m. Motion carried.

TK/am