

PHYSICAL RESOURCES COMMITTEE

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MEMBERS

Dustin Krasny, Terry Collins, Ralph Tillotson

MEETING LOCATION

301 N. Main St – Adrian, MI

Minutes: Monday, February 6, 2023 – 10:00 a.m.

Present: Commissioners Collins, Tillotson, and Van Doren

Absent: Commissioner Krasny

Also Present: Commissioner Martis, Tim Mehan, Rob VanNieuwenhze, Matt Turgeon, Jenny Escott, Kim Murphy, Shannon Elliott, and Becky Borton

Commissioner Collins appointed Commissioner Martis as a temporary member until such time as Commissioner Tillotson's arrival.

I. Approval of Minutes

Motion by Martis, seconded by Van Doren, to approve the minutes of the January 9, 2023 meeting. Motion carried.

II. Finance Reports: Administrator Kim Murphy explained that the Physical Resources Committee has authority over the Building & Site and Maurice Spear Campus divisions of the Capital Improvement Plan's budget that is approved by the Board of Commissioners through the budget process.

She reviewed the finance report and noted that most of the 2023 Capital Improvement projects have been approved by this Committee so that materials could be ordered and received this year, so the report reflects several open projects with no year to date expenses.

The fund balance of the Building and Site Division is just over \$2 million; and approximately \$264,000 for Maurice Spear Campus Division.

III. Building & Grounds Report: Tim Mehan reviewed the monthly report as well as requests approval of Capital Improvement Projects. He also shared that fire inspections are being conducted, which is a billable inspection, and noted that it is currently difficult to find a vehicle or lawn equipment through MiDeal.

IV. OCH Acoustics: Kim reviewed the acoustical issues of the Chambers. The first remediation phase includes new speakers that are to be located on the side walls of the chambers. Those have been purchased and are pending delivery; wiring for the speakers is currently being prepared. The second phase is to install acoustical panels

on the lower portion of the chamber walls; the current panels will be removed and the acoustical panels will be installed. If this does not resolve the problem, we will move into a third phase which will be to install some type of sound absorbing material to the upper portion of the Chambers.

A quote for a wireless system for the hearing impaired has also been requested. This system provides individuals with hearing aids to wirelessly tap into the microphone system which will permit them to hear the conversations much more clearly.

An estimate from Red Letter Productions in the amount of \$24,995 for the purchase and installation of 52 sound absorption and diffusion panels for the Chambers was reviewed. The panels are not a standard size and will need to be a custom ordered. It is anticipated that it will take approximately 8 weeks to get the panels ordered and installed if approved.

Motion by Van Doren, seconded by Tillotson, to authorize the purchase and installation of absorption and diffusion panels for the Chambers in the amount of \$24,995 with funding to come from Building & Site Division of the Capital Fund 401.901.853. Motion carried.

- V. Drain Commission:** The Drain Commission fund balance report was available. Drain Commissioner, Jenny Escott, provided the following highlights:
- The lift station project has recessed until the weather breaks, completion date is expected to be July 1, 2024.
 - The Drain crew continues to work on ditch cleaning and maintenance work.

- VI. Former Tecumseh Products Site:** At the request of Commissioner Krasny, the Board of Commissioners referred further consideration of the former Tecumseh Products property back to the Physical Resources Committee.

Kim provided some background on the property and the current status. There is a company preparing bid specifications for the demolition of some buildings on the site and there may be a funding opportunity through the Michigan Land Bank Authority to help with the costs. She went on to explain that she has been working with Tim Robinson and the property has been included with Region 9 listings.

There was discussion regarding the benefits of gifting the property to the City of Tecumseh.

The Committee was reminded of the County's liability with the property as it is.

Commissioner Martis noted that he has initiated conversations for a possible use of the site.

Motion by Van Doren to authorize the Administrator to initiate conversations with the City of Tecumseh to determine if there is any interest in the property, seconded by Tillotson. Motion carried.

VII. Other Business

There was no other business.

VIII. Public Comment

There was no public comment.

IX. Adjournment

Motion by Van Doren, seconded by Tillotson, to adjourn the meeting at 10:42 a.m. Motion carried.