



# LENAWEE COUNTY

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# HEALTH DEPARTMENT

MEETING MINUTES  
BOARD OF HEALTH  
July 19, 2023

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Present: Dr. Lorrie Tritt, Commissioner Terry Collins, Lee Ann Minton, John Tuckerman (4:37 PM)

Also Present: Monica Hunt, Natalie Johnson, Nicole Hanna, Susie Dice, Kasee Johnson, Courtney Kaufman, Jaime Greenwald, Jennifer Ambrose, Administrator Kimberly Murphy

## **CALL TO ORDER**

The July 19, 2023, Board of Health (BOH) meeting was called to order at 4:16 PM by BOH Vice Chair Dr. Lorrie Tritt.

## **APPROVAL OF AGENDA**

Motion by Commissioner Collins supported by Lee Ann Minton, to approve the July 19, 2023, BOH agenda as presented. Motion carried, 3-0.

## **APPROVAL OF MINUTES**

Motion by Lee Ann Minton supported by Commissioner Collins, to approve the June 21, 2023, BOH meeting minutes. Motion carried, 3-0.

## **REVIEW OF MONTHLY VOUCHER LIST**

Accounts Payable (AP) Invoice Report [June 2023] – The monthly AP Invoice Report (full text on file), was reviewed. Discussion followed

Motion by Commissioner Collins supported by LeAnn Minton, to accept the June 2023 Accounts Payable Report as explained, Motion carried, 3-0.

## **HEALTH OFFICER'S REPORT**

Monica reported that the department participated in many outreach events in the month of June. The State increased ELPHS funding for our programs for FY 2024. A press release was sent out this afternoon in regard to a rabies-positive bat that has been detected. Monica gave a brief epi update.

## **OLD BUSINESS**

Draft Bylaws – The board would like an attendance policy specified in the Bylaws. After revisions are made the Bylaws will be brought back to vote on at next month's meeting.

## **NEW BUSINESS**

Flexible Work Policy – The board reviewed and discussed the policy as presented. Monica provided an opportunity for questions.

Motion by Commissioner Collins to table the Flexible Work Policy for further review. Supported by Lee Ann Motion carried, 4-0.

**DRAFT**



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## **PROGRAM REPORTS**

Personal Health – Nicole reviewed the *PHN Report* for June 2023 (full text on file). Nicole provided an update on the current personnel status for the Personal Health Clinic. Siena Heights nursing students will be starting community clinic rotations in the fall.

Environmental Health – Kasee reviewed the June 2023 *Well & Septic/Food Service Monthly Statistics* (full text on file). Kasee reported that the Sanitarian position has been filled. Water sampling has begun at both state parks for the beach monitoring program. During the recent Faster Horses Festival there were 60 food inspections conducted.

Emergency Preparedness –Susie reported that the department created a Temporary Relocation Assistance plan for anyone who is displaced from their home due to a health issue such as vapor intrusion. A cellular amplifier was installed in the basement of the Human Services building for emergency purposes. Susie provided information on access and functional needs for individuals who need additional assistance during emergencies.

Financial –Jaime reported that the state budget for FY 2024 was submitted last week. The department is in the last quarter of FY 2023.

## **PUBLIC COMMENT**

No Public comment was received.

## **ADJOURNMENT**

The Lenawee County BOH meeting was adjourned at 4:48 PM by BOH Chair John Tuckerman.

Respectfully submitted,

Lenawee County Board of Health  
John Tuckerman, BOH Chair  
Courtney Kaufman, BOH Secretary

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