

1. PhysRes 07 06 23 Agenda

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2. PhysRes 07 06 23 MEETING

Documents:

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PHYSICAL RESOURCES COMMITTEE

Kimberly L. Murphy
County Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

Dustin Krasny, Terry Collins, Ralph Tillotson

MEETING LOCATION

Chambers
301 N. Main Street - Adrian, MI

Agenda: Thursday, July 6, 2023 – 11:00 a.m.

- I. Approval of Minutes:** June 1, 2023
- II. Finance Report**
- III. Building and Grounds / Maintenance**
- IV. MSC Renovations**
- V. Drain Commission**
- VI. Former Tecumseh Product Site**
- VII. REQUEST:** Sheriff's Vehicle
- VIII. Updates / Other Business**
- IX. Public comment**
- X. Adjournment**

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June 30, 2023

Capital Fund Building & Site Division

Proj #	Open Projects	Beginning budget	Prior Expenses	Current Budget	Current Year Expense Total	BALANCE
BS2002	OCH Renovations	8,825,000.00	8,684,521.34	140,478.66	25,959.52	114,519.14
BS2210	Annex for Public Defenders office (contingency 9.13.22)	350,000.00	145,916.00	204,084.00	150,554.24	53,529.76
BS2211	Masonry on Judicial Building	73,640.00	(26,904.06)	65,144.52	59,615.68	5,528.84
BS2213	Pre-Demolition for Tecumseh Products (Contingency 10.12.22)	68,920.00	-	68,920.00	-	68,920.00
BS2214	Furniture for office relocation OCH (Contingency 12.13.22)	50,000.00	-	50,000.00	17,175.32	32,824.68
BS2302	RTU Replacement Physical Resources	-	-	23,150.00	-	23,150.00
BS2303	RTU Replacement Jail	-	-	141,409.00	-	141,409.00
BS2304	2 Furnace with AC Robertson Building	-	-	27,760.00	27,760.00	-
BS2305	4 furnaces 3 with AC and water heater Annex Building	-	-	53,810.00	-	53,810.00
BS2309	Robertson Mortar/caulk/seal	-	-	37,917.00	-	37,917.00
2023 Closed Projects						
BS2108	Jail Alarm System	89,644.00	80,994.00	8,650.00	500.00	8,150.00
BS2204	Jail RTU Replacement Project	145,560.00	138,629.00	6,931.00	2,899.88	4,031.12
BS2308	Hydraulic oil for elevators (2 HSB, Annex, Jail)	-	-	29,100.00	29,100.00	-
		9,602,764.00	9,023,156.28	857,354.18	313,564.64	543,789.54
				210,450.00	157,837.50	52,612.50
				(646,904.18)	(155,727.14)	(478,995.92)

Standing of Capital Fund: Building and Site as of June 30, 2023	401,901.853
Beginning fund balance:	2,077,943.44
2023 Appropriations:	157,837.50
2023 expenses:	313,564.64
Current fund balance	1,922,216.30

June 30, 2023

Capital Fund -Maurice Spears Campus

Proj #	Project Description	Prior Year budget	Prior Expenses	Current Budget	Current Year Expense Total	BALANCE
BS2208	MSC Add Generator to Industrial Arts Building	54,950.00	-	54,950.00	49,995.09	4,954.91
BS2306	MSC Furnace with AC water heater at chapel			33,100.00	33,100.00	-
BS2307	MSC boiler, water heater school building			90,000.00	-	90,000.00
2023 Closed Projects						
BS2207	MSC ROOF Admin Building	91,700.00	40,850.00	50,850.00	42,062.00	8,788.00
		167,500.00	40,850.00	228,900.00	125,157.09	103,742.91
				160,000.00	120,000.00	40,000.00
				(68,900.00)	(5,157.09)	(54,954.91)

Standing of Capital Fund: Maurice Spears Campus as of June 30, 2023	401,901.854
Beginning fund balance:	224,144.92
2023 Appropriations:	120,000.00
2023 expenses:	125,157.09
Current fund balance	218,987.83



Action Request Form

To: Physical Resources Committee

DATE:
JUNE 21, 2023

www.lenawee.mi.us

FROM: **Tim Mehan**

To go before the Committee at the meeting set for

DEPT: **Buildings & Grounds**

DATE:
JULY 6, 2023

1) DESCRIPTION OF REQUEST	REQUEST TO CLOSE PROJECT CPBS 2304 ROBEETSON BLD 2 FURNACES/AC
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Amount Requested: n/a

Account Number: n/a

List Attachments: n/a

Request Submitted by: **TIM MEHAN**

Upcoming agenda items shall be reported to the Administrator at least seven (7) days prior to the meeting. All supporting information shall be submitted to the Administrator's Office no later than 3:30 pm the day preceding the meeting, or by noon on the day of scheduled evening meetings. Exceptions may only be approved by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.

Request reviewed and is to be placed on the agenda: _____
Administrator Date



Action Request Form

To: Physical Resources Committee

DATE:
JUNE 21, 2023

www.lenawee.mi.us

FROM: **Tim Mehan**

To go before the Committee at the meeting set for

DEPT: **Buildings & Grounds**

DATE:
JULY 6, 2023

1) DESCRIPTION OF REQUEST	REQUEST TO CLOSE PROJECT CPBS 2306 MSC CHAPEL 2 FURNACES/AC & WTR HTR
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Amount Requested: n/a

Account Number: n/a

List Attachments: n/a

Request Submitted by: **TIM MEHAN**

Upcoming agenda items shall be reported to the Administrator at least seven (7) days prior to the meeting. All supporting information shall be submitted to the Administrator's Office no later than 3:30 pm the day preceding the meeting, or by noon on the day of scheduled evening meetings. Exceptions may only be approved by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.

Request reviewed and is to be placed on the agenda: _____
Administrator Date

LENAWEE COUNTY PHYSICAL RESOURCES COMMITTEE

Buildings and Grounds Report for

July 6, 2023, Meeting Date

Building	# of Work Orders	Hrs:Min	Ongoing/Upcoming Concerns
JAIL	205	202	CPBS 2303 RTU 6&7 estimated 8-29-23
SHERIFF	157	253	Continued issues with ground floor sanitary line.
JUDICIAL	165	328.5	Working on fire inspection items. CPBS 2211 penthouse masonry nearing completion. Awaiting generator transfer pump.
ROBERTSON BLDG	50	54	Closing CPBS 2304 furnace/ac. CPBS 2309 exterior maintenance continues.
OLD COURTHOUSE	115	148.75	Chambers acoustics/video continues. Awaiting vendor signage updates. Several office moves completed.
PHYSICAL RESOURCES	148	122	CPBS 2302 RTU #7 estimated 9-8-23 Power outage 6-26. Underground splice repaired on 6-27 by Consumers.
ANNEX	105	109.25	CPBS 2210 need to install signage. CPBS 2305 furnaces/ac completed. Awaiting final invoice.
RECYCLE CENTER (DOS)	52	45.75	Containers hauled: 4 cardboard 3 plastic.
COMPLEX	21	58.25	Lawn maintenance.
HUMAN SERVICE BLDG	494	859	Exterior maintenance continues. Trane was on-site to repair the chiller. DHHS remodel planning continues.
MAURICE SPEARS CAMPUS (MSC)	70	136.75	Closing CPBS 2306 Chapel furnace/ac. CPBS 2208 emergency power continues. Relays being replaced 7/1. CPBS 2307 school boiler replacement continues.
BLDGS & GRNDS			MPI has submitted resignation. Currently operating at half staff, Report range 5-21-23/6-24-23.
COMMUNITY SERVICE			

LENAWEE COUNTY DRAIN COMMISSION

ACCOUNT BALANCE SUMMARY

June 30, 2023

INVESTMENTS

Account Name	#	Balance	Bank	Type
Lake Levels	841	3,043.97	Comerica	"J"
Drains (Under \$1,000)	801	84,001.00	Comerica	"J"
Drains (Over \$1,000)	801	343,195.11	Comerica	"J"
Drains (Over \$1,000)	801	304,564.83 <small>\$100,000.00 - Rover Pipeline Bond \$100,000.00 - Nexus Pipeline Bond \$100,000.00 - Mustang Mile Bond</small>	ONB	Class
Revolving Maintenance	804	9,143.05	Comerica	"J"

639 - REVOLVING EQUIPMENT

(Established 10/20/1992)

Beginning Balance:	\$74,726.74
Revenue	3,941.60
Expenses	(40,039.90)

Current Balance: \$38,628.44

802 - REVOLVING DRAIN FUND

(Established 01/01/1981)

Beginning Balance:	\$750,000.00
Loans to:	
Drains	471,343.67
Supplies	60,297.83
Lake Levels	67,652.29

Current Balance: \$150,706.21

804 - REVOLVING DRAIN MAINTENANCE FUND

Drainage District Money

Amount Loaned	\$599,440.13
Amount Invested	9,143.05
Funds on Hand	245,962.29

801 - DRAINAGE DISTRICT FUNDS

Funds on Hand	\$981,873.81
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LENAWEE COUNTY
MICHIGAN

Action Request Form

To: Physical Resources Committee

Date of meeting: July 6, 2023

FROM: Shannon Elliott, Deputy Administrator

Title: Sheriff Used Vehicle

DEPT: Admin Office

Description of request	<p>SUMMARY: A Dodge Charger in the Sheriff's fleet was in a motor vehicle crash in early May. The vehicle was a total loss. A claim was filed with the county's liability insurance, and the county received \$23,000.00 for the claimed loss.</p> <p>The duties this vehicle performed remain needed for the Sheriff's department to fully carry out their expected responsibilities.</p> <p>REQUEST: Recommend the purchase of a vehicle for Road Patrol in the amount of \$36,261.00 and \$2,00.00 for upfitting from the Sheriff's account of the Capital Fund, account 401.901.857</p>
Amount Requested:	\$38,261.00
Account Number:	401.901.857
List Attachments:	

Prepared by KM/sce