

PERSONNEL / WAYS & MEANS COMMITTEE

MARTIN D. MARSHALL
County Administrator

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MEMBERS

Ralph Tillotson, Terry Collins
Committee of the Whole

MEETING LOCATION

Chamber Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Tuesday, October 9, 2018 – 10:07 a.m.

PRESENT: Commissioners Tillotson, Collins, Bales, Bolton, Driskill, Knoblauch, Lapham, and Wittenbach

ABSENT: Commissioner Stimpson

ALSO PRESENT: Burke Castleberry, Kim Murphy, Roxann Holloway, Marilyn Woods, Jenny Escott, Carolyn Bater, Martin Marshall, and Rebecca Borton

Commissioner Collins chaired the meeting until Commissioner Tillotson's arrival at 10:15 am.

I. Approval of Minutes

Motion by Driskill, seconded by Wittenbach, to approve the minutes of the September 11, 2018, meeting. Motion carried.

II. Personnel Business

A. Employment Changes: The personnel changes were available for review.

B. Other Personnel: There was no other personnel business.

III. Ways and Means Business

A. Finance Reports: Marty Marshall reviewed the finance reports and highlighted line items. Revenues are currently at 80% while expenses are at 70%; the benchmark is 75%.

B. 2019 Budget: There is a public hearing set for tomorrow's board meeting on the 2019 budget. While the public hearing will be held any action to approve the 2019 budget must wait until the updated health insurance numbers are submitted later this month.

C. Recommendations/Referrals: There were no committee recommendations or referrals submitted for consideration.

D. Campus Projects – Phase I: Marty reviewed the status of the Campus building projects; the project is expected to be complete by September of 2019.

E. BOC Consent Agenda: There are no additional items for the consent agenda.

F. Other Ways & Means Business

Communications Tower: Raisin Charter Township has requested a letter of commitment from the County regarding the new communications tower. The Prosecuting Attorney has submitted a letter from him on behalf of the County agreeing

that Lenawee County assumes responsibility for costs of removal of said tower if/when it becomes abandoned or no longer needed.

Motion by Knoblauch, seconded by Bolton, to recommend accepting the County's responsibility for the communication tower and authorize the Prosecuting Attorney to send a letter of commitment on the County's behalf. Motion carried.

IV. Adjournment

Motion by Knoblauch, seconded by Bolton, to adjourn the meeting at 10:30 a.m. Motion carried.

MDM/rdb