

IT / EQUALIZATION COMMITTEE



Martin D. Marshall
Administrator

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MEMBERS

Chris Wittenbach, Terry Collins, Dawn Bales

MEETING LOCATION

Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Thursday, October 4, 2018 – 1:30 p.m.

DRAFT

PRESENT: Commissioners Wittenbach, Bales, and Stimpson

ABSENT: Commissioner Collins

ALSO PRESENT: Matt Richardson, Marilyn Woods, Carrie Soto, Micah Hassenzahl, Kim Murphy, and Rebecca Borton

I. Approval of Minutes

Motion by Bales, seconded by Stimpson, to approve the minutes of the September 6, 2018 meeting. Motion carried.

II. Information Technology

There were no departmental reports or concerns.

Matt introduced Micah Hassenzahl as the newest IT team member.

The IT Report was available and Matt provided a few highlights including:

- Credit card online & over the counter processing is complete
- The jail video upgrade has begun
- Plans to have the email server updated by the end of the year

III. Equalization

Carrie provided announced that two new hires have been made.

IV. Other Business

Kim provided a brief update on the status of the Campus Building improvements.

V. Adjournment

Motion by Stimpson, seconded by Bales, to adjourn the meeting at 1:43 p.m. Motion carried.