

# PHYSICAL RESOURCES COMMITTEE



**MARTIN D. MARSHALL**  
County Administrator

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## MEMBERS

Bob Knoblauch, Ralph Tillotson, Jim Driskill

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

**MINUTES: Monday, October 1, 2018 – 10:03 a.m.**

**DRAFT**

**PRESENT:** Commissioners Knoblauch, Tillotson, Driskill, and Stimpson

**ALSO PRESENT:** Commissioner Wittenbach, Tim Mehan, Jenny Escott, Irv Shaw, Kim Murphy, and Rebecca Borton

### I. Approval of Minutes

Motion by Driskill, seconded by Tillotson, to approve the minutes of the September 10, 2018 meeting. Motion carried.

### II. Finance Reports

Deputy Administrator Kim Murphy reviewed the finance report. The bonds have been sold at 3.35%; and the reports will reflect the restoration of the Building and Site division next month.

### III. Building & Grounds / Maintenance

Supervisor Tim Mehan provided a report and highlighted some projects including:

- Sheriff's Office – Demolition is on schedule and every attempt at keeping excessive vibrations to a minimum are being made. Consumers is to begin setting the pole on October 3<sup>rd</sup>.
- Judicial Building - There have been multiple service calls for the elevator. Tim will be bringing an Action Request Form to the November meeting to request upgrades to both elevators. He also stated that work on the parking lot is wrapping up.

### IV. Drain Commission

Drain Commissioner Jenny Escott submitted a balance summary report and provided a few highlights including:

- The Drain Assessment Roll will be submitted to the Board of Commissioners at the October full board meeting.
- There have been 10 failures with the Rover Pipeline 10 connection points. All of the issues are being addressed.

There was general discussion regarding the Rover and Nexus Pipeline activities.

**V. Campus Improvements / Renovations**

Kim briefly highlighted activities and noted that Tim had covered the status in his report.

**VI. Other Business**

There was no other business.

**VII. Adjournment**

*Motion by Tillotson, seconded by Driskill, to adjourn the meeting at 10:23 a.m. Motion carried.*