

# PHYSICAL RESOURCES COMMITTEE



**MARTIN D. MARSHALL**  
County Administrator

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## MEMBERS

Bob Knoblauch, Ralph Tillotson, Jim Driskill

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

**MINUTES: Monday, September 10, 2018 – 10:00 a.m.**

**DRAFT**

**PRESENT:** Commissioners Knoblauch, Tillotson, and Driskill

**ALSO PRESENT:** Tim Mehan, Jenny Escott, Irv Shaw, Martin Marshall, Kim Murphy, David Panian (The Daily Telegram), and Rebecca Borton

*Motion by Tillotson, seconded by Driskill, to approve the agenda as presented. Motion carried.*

### I. Approval of Minutes

*Motion by Driskill, supported by Tillotson, to approve the minutes of the August 6, 2018 meeting. Motion carried.*

### II. Finance Reports

Administrator Martin Marshall reviewed the finance report. Although several projects are showing over budget, the sale bonds for the Phase I project will restore the balance in the Building and Site division to the prior level. The sale of the bonds is to be held later this week.

### III. Building & Grounds / Maintenance

Supervisor Tim Mehan provided a report and highlighted some projects including:

- Repairs have been made to the alarm system at the jail
- Abatement has been completed at the sheriff's building and demolition contractor is to be on site next week
- The hot temperatures have caused multiple issues and necessary repairs have been made
- The Annex Building generator should be operational by 9/14/18

A request for approval for parking lot repairs to the judicial building lot was reviewed. Although this was budgeted as part of the 2018 Capital Improvement Plan there was an unanticipated repair that needs to be addressed; additional funding will come from adjustments to other 2018 Capital Improvement projects.

*Motion by Driskill, seconded by Tillotson, to approve the maintenance and repair of the judicial building parking lot repair project and accept the bid from K&B Asphalt Sealcoating, Inc. in an amount not to exceed \$37,000 out of the Capital Improvement Fund. Motion carried.*

#### **IV. Drain Commission**

Drain Commissioner Escott submitted a balance summary report and provided a few highlights including:

- Personnel changes
- The recent purchase of a used bulldozer came in about \$20,000 less than expected
- Failures in county drains where the Rover Pipeline crosses continue to be addressed
- Waltermire Drain is near completion
- Titus Tile Drain continues to move forward

#### **V. Campus Improvements / Renovations**

Marty noted that demolition of the sheriff's building is set to begin next week, it will take between three and four weeks to bring the building down, and the contractor predicts the rebuild project to be finished by September of 2019.

There was discussion regarding salvaging the marble slate wall in the entranceway of the building for historical purposes.

#### **VI. Other Business**

There was no other business.

#### **VII. Adjournment**

*Motion by Tillotson, seconded by Driskill, to adjourn the meeting at 10:30 a.m. Motion carried.*