

IT / EQUALIZATION COMMITTEE



Martin D. Marshall

Administrator

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MEMBERS

Chris Wittenbach, Terry Collins, Dawn Bales

MEETING LOCATION

Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Thursday, September 6, 2018 – 1:30 p.m.

PRESENT: Commissioners Wittenbach, Collins, and Bales

ALSO PRESENT: Commissioner Driskill, Matt Richardson, Marilyn Woods, Capt. Jim Craig, Shelly Delong, Carolyn Bater, Kim Murphy, and Rebecca Borton

I. Approval of Minutes

Motion by Collins, seconded by Bales, to approve the minutes of the May 3, 2018 meeting. Motion carried.

II. Information Technology

Carolyn Bater, Register of Deeds, recently watched a microfilm reader demo. It was also noted that the IT Department has been working on system and storage upgrades for them.

The IT Report was available and Matt provided a few highlights including:

- The 9-1-1 phone system appears to be very impressive
- The update of law enforcement vehicle in-car computers is near completion

Jail video upgrade request: The request to upgrade the jail video system was submitted last month and funding options have now been identified.

The vendor, Stanley Solutions, will be able to integrate the new system with the current CCTV cameras.

Motion by Collins, seconded by Bales, to approve the jail video system upgrade in an amount not to exceed \$270,905.60 with funding to come from both the IT Division and Other Financing Division of the Capital Fund. Motion carried.

III. Equalization

Shelly provided highlights of recent activities including:

- AMAR meetings are set to be held next week
- Personnel interviews will begin next week
- The department's new Jeep Compass has arrived and bids are being accepted for the old Taurus

There was discussion regarding municipality compliances.

IV. Other Business

There was discussion regarding BS&A Software use during non-business hours by local municipalities.

Kim provided a brief update on the status of the Campus Building improvements. Demolition of the Sheriff's building is scheduled to begin the week of the 17th and should take several weeks to complete.

V. Adjournment

Motion by Bales, seconded by Collins, to adjourn the meeting at 2:03 p.m. Motion carried.

KLM/rdb