

PERSONNEL / WAYS & MEANS COMMITTEE

Martin D. Marshall
County Administrator

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COMMITTEE MEMBERS

Ralph Tillotson, Terry Collins
Committee of the Whole

MEETING LOCATION

Chamber Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Tuesday, August 7, 2018 – 10:00 a.m.

PRESENT: Commissioners Tillotson, Collins, Bales, Bolton, Driskill, Knoblauch, Lapham, and Wittenbach

ABSENT: Commissioner Stimpson

ALSO PRESENT: Burke Castleberry, Sheriff Welsh, Kim Murphy, Jennifer Ambrose, Cari Rebottaro, Jenny Escott, Carolyn Bater, Martin Marshall, Terence Donnelly (Dickinson Wright), Robert Bendzinski and Stephen Hayduk (Bendzinski & Co), David Panian (The Daily Telegram), and Rebecca Borton

I. Approval of Minutes

Motion by Driskill supported by Knoblauch, to approve the minutes of the July 2, 2018 meeting. Motion carried.

II. Personnel Business

A. Employment Changes: The personnel changes were available for review.

B. Lenawee Department on Aging: Cari Rebottaro reviewed a request to increase the hours of a part time employee to full time status.

Motion by Lapham, seconded by Bolton, to recommend increasing the hours of a part time employee to full time. Motion carried.

C. Equalization Department: Marty reviewed a request from the Equalization Department to increase the hours of a part time employee.

Motion by Knoblauch, seconded by Collins, to recommend increasing the hours of a part time employee from less than 20 hours to not more than 29 hours per week. Motion carried.

D. Other Personnel: There was no other personnel business.

III. Ways and Means Business

A. Finance Reports: Marty Marshall reviewed the finance reports and highlighted line items. Revenues are currently at 26% while expenses are at 57%; the benchmark is 58.3%.

Budget Adjustments: Recommended budget adjustments were presented.

Motion by Driskill, seconded by Knoblauch, to recommend approval of the budget adjustments as presented. Motion carried.

B. 2019 Budget: The 2019 Budget Workbooks are nearing completion and are expected to be distributed later this month.

C. Plat Book Advertising: The 4H Council will be publishing new Plat Books. The County has purchased a full page add in the past. There was discussion and it was noted that elected officials usually pool together to purchase a page out of their personal pocket; the board of commissioners may want to consider doing this as well, but there is a county directory page that has been funded by the county.

The Board will re-visit this opportunity next month.

D. Bond Issuance Authorization Resolution: The resolution to authorize the sale of bonds for Phase I of the campus projects was reviewed by Terrence Donnelly from Dickinson Wright. Robert Bendzinski followed up with any questions.

Motion by Driskill, seconded by Collins, to recommend the sale of bonds in an amount not to exceed 9.3 million dollars. Motion carried.

E. Mental Health Resolution: A resolution regarding inpatient mental health facilities was reviewed.

Motion by Collins, seconded by Bolton, to recommend approval of the resolution supporting an in-county, in-patient mental health facility. Motion carried.

Commissioner Collins noted that there is a petition similar to this resolution for individuals to sign.

Commissioner Tillotson invited all of the commissioners to attend the upcoming meeting at the LCMHA on Wednesday, August 15th. They will be meeting with ProMedica representatives at that time.

F. Recommendations/Referrals

Criminal Justice: The Criminal Justice Committee has recommended approval of a stock kill claim for five turkey in the amount of \$31.75.

Motion by Collins, seconded by Bolton, to recommend approval of the stock kill claim in the amount of \$31.75. Motion carried.

Criminal Justice: The Criminal Justice Committee has recommended approval of the amended Parking Lot Regulations.

Motion by Knoblauch, seconded by Lapham, to recommend approval of the amended Parking Lot Regulations. Motion carried.

IT/Equalization: The IT/Equalization Committee recommends approval of the Equalization Department vehicle request.

Motion by Bolton, seconded by Wittenbach, to recommend approval of the Equalization Department vehicle purchase request in an amount not to exceed \$24,132 out of the Appraisal/Assessing fund [547.257-981]. Motion carried.

Phys Resources: The Physical Resources Committee has authorized the Drain Commission to negotiate the purchase of a used bulldozer in an amount not to exceed \$55,000; they are requesting that the bidding policy be waived.

Drain Commissioner Escott clarified that the price request was for \$50,000.

Motion by Knoblauch, seconded by Driskill, to recommend waiving the bid policy and authorizing the Drain Commission to negotiate the purchase of a used bulldozer in an amount not to exceed \$55,000. Motion carried.

Phys Resources: The Physical Resources Committee has made an official motion to move forward with the Sheriff's Building rebuild project.

Motion by Driskill, seconded by Knoblauch, to recommend approval of the Sheriff building rebuild and Phase I projects in an amount not to exceed \$9.3 million. Motion carried.

G. MichIndOh Aquifer (informational): Artesian of Pioneer, Ohio, is currently in the process of negotiating contacts with several communities around the area. This plan would include piping 2 – 36 inch lines from the MICHINDOH Aquifer that could produce 14 million gallons a day of withdrawal. Bryan Board of Public Affairs and Bryan City Council oppose this plan. A sample resolution was available for the Board to review.

Commissioner Lapham will be attending a meeting on the 13th of this month with community officials to discuss the impact this may have on the MichIndOh Aquifer.

H. Campus Projects – Phase I: Marty reviewed the status of the Campus building projects.

I. RHINO Operations Request: The joint drug enforcement team conducts proactive drug enforcement operations in both Lenawee and Hillsdale counties. They are currently in need of additional funding to continue their activities. This request for a supplemental appropriation has the full support of the RHINO board, including the County Prosecutor and Sheriff who sit on that board.

Motion by Collins, seconded by Knoblauch, to recommend authorizing the County Administrator to transfer up to \$100,000 from the Delinquent Tax Revolving Fund as a supplemental appropriation for RHINO operations. Motion carried.

J. BOC Consent Agenda: A resolution approving the Lenawee Transportation Corp. project authorization for Congestion Mitigation and Air Quality Improvement program will be on the consent agenda along with other recommendations made today.

Motion by Bolton, seconded by Collins, to recommend authorizing the LTC Resolution for Agreement #2017-0080, Authorization #P10. Motion carried.

K. Other Ways & Means Business: There was no other business.

IV. Adjournment

Motion by Bolton, seconded by Wittenbach, to adjourn the meeting at 10:57 a.m. Motion carried.