

PHYSICAL RESOURCES COMMITTEE

Martin D. Marshall
County Administrator

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COMMITTEE MEMBERS

Bob Knoblauch, Ralph Tillotson, Jim Driskill

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: Monday, August 6, 2018 – 10:00 a.m.

PRESENT: Commissioners Knoblauch, Tillotson, Driskill, and Stimpson

ALSO PRESENT: Commissioner Wittenbach; Martin Marshall, Tim Mehan, Jenny Escott, Ed Scheffler, Kim Murphy, David Panian (The Daily Telegram), and Rebecca Borton

I. Approval of Minutes

Motion by Driskill, supported by Tillotson, to approve the minutes of the July 2, 2018 meeting. Motion carried.

II. Finance Reports

Administrator Martin Marshall reviewed the finance report.

III. Building & Grounds / Maintenance

Supervisor Tim Mehan provided a report and highlighted a few projects.

Materials that may be used in other buildings are being salvaged from Sheriff's building.

IV. Drain Commission

Drain Commissioner Escott provided a balance summary report and provided a few highlights including information on three vehicles which were sold by sealed bids for a total of \$13,000. One more vehicle remains to be sold and they will do that through Enterprise Fleet Management. Interviews have been conducted for open positions and they had a good group of applicants to choose from.

Ed Scheffler reported that the 1989 dozer currently has about 12,000 hours; he believes it is economically beneficial to purchase an updated machine.

Ms. Escott is seeking the Committee's approval for up to \$55,000 for a used dozer; she has funds in her equipment revolving fund.

Motion by Tillotson, seconded by Driskill, to recommend to Personnel/Ways and Means approval waive the bid policy and authorized the Drain Commission to negotiate the purchase of a used bulldozer in an amount not to exceed \$55,000. Motion carried.

V. Campus Improvements / Renovations

Marty reviewed the status of the Campus building improvements. The resolution to authorize the sale of bonds for the campus projects is set to go before the full board this week and he recommended that the Physical Resources Committee make an official motion to move forward with the Sheriff's Building rebuild project.

Motion by Tillotson, seconded by Driskill, to recommend approval of the Sheriff building rebuild and all other Phase I projects in an amount not to exceed \$9.3 million. Motion carried.

Marty noted that since there have been concerns over insufficient file storage space that a long term file storage plan should be incorporated as the County moves forward with Phase II.

VI. Other Business

There was no other business.

VII. Adjournment

Motion by Driskill, seconded by Tillotson, to adjourn the meeting at 10:29 a.m. Motion carried.