

AIRPORT COMMISSION

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MEMBERS

Dawn Bales, Bob Knoblauch, John Lapham

MEETING LOCATION

Terminal/FBO Building

Minutes: Monday, August 5, 2019 – 1:36 p.m.

Present: Commissioners Bales, Knoblauch, and Lapham

Also Present: Irv Shaw, Kim Murphy, and Joe Malak

I. Approval of Minutes

*Motion by Lapham, supported by Knoblauch to approve the minutes of the July 1, 2019, meeting.
Motion carried.*

II. Additional Business for Agenda No items were added to the agenda.

III. Manager's Report

Joe presented the manager's report and the following items were reviewed.

Summer Equipment Maintenance: Work has been done to seal building roof leaks and repair hangar doors. Most of the major roof leaks have been repaired and hangar doors have been repaired. The North Maintenance Building is not currently leaking but will need to be resealed or replaced sometime in the near future.

Crop Dusting Aircraft: Crop services are expected to return in August, however due to the lack of crops this year, the number of crop-dusting aircraft is expected to be lower than normal.

Soaring Season: The Adrian Soaring Club has been active.

Grounds Maintenance: Weed control continues around fence lines, runway/taxiway lights, and hangars.

Upcoming Airport Events:

- Michigan International Speedway race (August 11th)

Maple Lane Manor Cemetery: The cemetery remains in good condition.

Airport Buildings: An additional meter will be installed the first week of August to divide the gas costs of the East Maintenance Building.

The Airport's corporate hanger and hangar P-2 incurred damage due to being struck by vehicles. The corporate hanger was hit by a small car with brake problems and repairs are being scheduled by the insurance company and Mercer's. An estimate has been prepared for the damage on hangar P-2 which was caused by a U-Haul truck.

The runway and taxiway lines have been repainted and are in excellent condition.

MAP Meeting: This year's Lenawee County Airport MAP meeting will be held Wednesday, October 2 at 1:30 pm. The meeting will be held again at the Bureau of Aeronautics, in Lansing Michigan.

Truck and Pump Calibrations:

The self-serve pumps and trucks have been calibrated and certified to meet state requirements.

The Low Lead pump truck is currently out of service. Joe is hoping to have it repaired and operational soon.

Motion by Knoblauch, seconded by Lapham to approve the Manager's Report and place it on file. Motion carried.

IV. Finance Report

The financial report was reviewed. The benchmark is 58.33%. Revenues are at 64.45%, while expenses are at 19.03%.

Motion by Lapham, supported by Knoblauch to receive the finance report and place it on file. Motion carried.

V. New Business: There was no new business.

VI. Old Business

a) **Jet Fuel, Storage:** Joe is waiting on pricing from concrete contractors on the fuel farm plan. The current electric service will work for both the current and proposed fuel service. Joe is having difficulties obtaining additional quotes.

b) **MAP Meeting Update:** Joe reported that the Bureau of Aeronautics, like many other agencies, are losing revenue in their budget. Therefore, they are examining all scheduled projects. Joe has agreed to delay projects scheduled for next year. In exchange, he has been advised that the Airport will receive over \$4 million to redo the runway and approaches in 2022.

c) **Hangars:** Joe is reviewing the cost to build an additional hangar. He was recently received and estimate that is about 1/3 the cost of the original estimate he received. He is also looking into the concept of "condo hangars". He will report back to the Administrator's office and the Committee as more information becomes available.

VII. Public Comment

There was no public comment.

VIII. Adjournment

Motion by Lapham, seconded by Knoblauch to adjourn, the meeting at 2:28 p.m. Motion carried.

klm