

IT / EQUALIZATION COMMITTEE

Martin D. Marshall
County Administrator

301 N. Main Street, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
www.Lenawee.MI.US



COMMITTEE MEMBERS

Chris Wittenbach, Terry Collins, Dawn Bales

MEETING LOCATION

Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Thursday, August 2, 2018 – 1:30 p.m.

PRESENT: Commissioners Wittenbach, Collins, and Bales

ALSO PRESENT: Matt Richardson, Marilyn Woods, Capt. Jim Craig, Carrie Soto, Martin Marshall, Kim Murphy, and Rebecca Borton

I. Approval of Minutes

Motion by Collins, supported by Bales, to approve the minutes of the May 3, 2018 meeting. Motion carried.

II. Information Technology

There were no department reports or concerns.

The IT Report was available and Matt provided a few highlights.

- There were only a few issues that came up during the move of the Sheriff's Office and Dispatch Center. The Emergency Operations Center room at the Airport should be finished soon.
- A large power switch over is set for next Tuesday. Although any interruption is expected to be minimal, precautions have been taken and alternative plans established.
- The IT Policy draft will be revisited in the near future.
- The law enforcement vehicle in-car computers are being updated.
- The results of the spam email test sent out to county employees were positive, showing fewer junk emails being opened.
- The 9-1-1 conversion to 800 Mghz continues to move forward.
- A person has been hired to fill the vacancy at the IT Department UbX is expected to start in a couple of weeks.

Capt. Craig reviewed a request for a jail video upgrade. The current system is quickly becoming obsolete and harder to maintain.

Although this project is included in the approved Capital Improvement Plan, the cost has risen significantly and the Administrator's Office

This request will be brought back to the September meeting with a recommendation.

III. Equalization

Carrie provided highlights of recent activities including:

- Recent personnel changes
- Scheduling of AMAR meetings
- Work continues with Clinton Township
- Commercial/industrial studies have begun
- Ag studies and vacant land parcel reviews are finishing up

Vehicle Request: Carrie reviewed a request for a replacement vehicle.

Motion by Collins, seconded by Bales, to recommend approval of the vehicle purchase in an amount of \$24,132 for the Equalization Department out of the Appraisal/Assessing [547.257-981]. Motion carried.

IV. Other Business

There was no other business.

V. Adjournment

Motion by Collins, seconded by Bales, to adjourn the meeting at 2:00 p.m. Motion carried.