

# PHYSICAL RESOURCES COMMITTEE

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## MEMBERS

John Lapham, Ralph Tillotson, Terry Collins

## MEETING LOCATION

Via ZOOM

**Minutes:** Monday, July 12, 2021 – 10:00 a.m.

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**Present:** Commissioners Tillotson, Collins, and Stimpson

**Absent:** Commissioner Lapham

**Also Present:** Martin Marshall, Tim Mehan, Jenny Escott, Kim Murphy, Rebecca Borton, Scott Holtz, and Ed Scheffler

### I. Approval of Minutes

*Motion by Stimpson, seconded by Tillotson, to approve the minutes of the June 7, 2021, meeting. Motion carried.*

### II. Finance Reports

Administrator Martin Marshall reviewed the finance report. He explained that while the balance of the Building and Site Division is currently in the red, it will be offset by bond proceeds.

### III. Building & Grounds / Maintenance

Tim reviewed the status of buildings and grounds projects including the water storage and boiler installation at the jail; there seems to be a voltage issue at the Robertson Building that will be investigated; and preventative work orders are increasing as buildings reopen.

**Maurice Spear Campus:** A request to replace the storefronts, doors, and access controls on the administration, industrial arts, and detention buildings.

There was discussion regarding the operations of Maurice Spear Campus. The Maurice Spear Campus operates under both the Childcare Fund and Juvenile Justice System, while the facility falls under the Board of Commissioners. The facility was added to the Capital Improvement Plan to incorporate any repairs.

*Motion by Collins, seconded by Stimpson, to accept the quotes from Krieghoff, Maple City Glass, and Adrian Locksmith for the replacement of storefronts, doors, and access controls on the administration, industrial arts, and detention buildings in an amount not to exceed \$167,500 out of the Maurice Spear Campus Division of the Capital Improvement Fund (401-901-854.930). Motion carried.*

### IV. Drain Commission

Drain Commissioner Jenny Escott reviewed personnel changes and added that a personnel request will go before the Personnel/Ways and Means Committee tomorrow.

The County of Lenawee is the owner of the Lake Arrowhead Estates Water System. In 2019, the monthly O&M charge increased by \$5.00 per month, per resident, in order to start building a reserve fund for future replacements and large repairs. In January, there was a balance of approximately \$12,000 but several projects were recently completed and there are bids for others.

The replacement of the roof, two roof hatches, and installing a commercial dehumidifier will cost of approximately \$13,000.00. The Drain Commissioner is proposing to add a debt service on to the monthly bills, \$5.50 for 3 years to cover these costs. There are 66 customers within the Lake Arrowhead Estates Water System.

*Motion by Stimpson, seconded by Collins, to recommend adoption of the Capital Improvement/Debt Service Charge resolution. Motion carried.*

#### **V. Campus Improvements / Renovations**

**Old Courthouse:** Marty provided an update on the building renovations.

- Much of the basement floor has been removed and replaced to facilitate replacement of sanitary sewer lines; almost all sanitary lines in the building and out to the street have been replaced
- The concrete entrance ramp into the basement has been replaced to fix storm water drainage problems
- The pediment above the chairman's desk has been recreated
- The railing and balusters on second floor are being installed
- Carpet on second floor has been installed and the starting on the first floor
- The stained glass dome is set to be installed the second week in August

#### **VI. Other Business**

There was no other business.

#### **VII. Public Comment**

There was no public comment.

#### **VIII. Adjournment**

*Motion by Collins, seconded by Stimpson, to adjourn the meeting at 10:32 a.m. Motion carried.*