

# PHYSICAL RESOURCES COMMITTEE

**Martin D. Marshall**  
County Administrator

301 N. Main Street, Adrian, MI 49221  
p: 517-264-4508 | f: 517-264-4512  
www.Lenawee.MI.US



## COMMITTEE MEMBERS

*Bob Knoblauch, Ralph Tillotson, Jim Driskill*

## MEETING LOCATION

*Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI*

**MINUTES: Monday, July 2, 2018 – 10:00 a.m.**

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**PRESENT:** Commissioners Knoblauch, Tillotson, Driskill, and Stimpson

**GUESTS:** Commissioners Bales, Bolton, and Wittenbach, Martin Marshall, Tim Mehan, Irv Shaw, Sheriff Welsh, Undersheriff Bevier, Rebecca Borton, and Jennifer Ambrose (Hoyden Creative)

### I. Approval of Minutes

*Motion by Tillotson, seconded by Driskill, to approve the minutes of the June 4, 2018 meeting.  
Motion carried.*

### I. Finance Reports

Administrator Martin Marshall reviewed the finance report. Several projects have been paid for out of the Building and Site fund that are to be reimbursed with bond proceeds.

*Motion by Driskill, seconded by Tillotson, to place the finance report on file. Motion carried.*

### II. Building and Grounds Report

Building and Grounds Supervisor Tim Mehan provided a report and highlighted a few projects. He noted that the Sheriff's Office will be moving to the Annex Building next week.

### III. Drain Commission Report

Drain Commissioner J. Escott provided a balance summary report and provided a few highlights including the status of both the Waltermire Drain and the Burton White Drain projects; a drain study being conducted in Palmyra Township; the Nexus Pipeline Project; Posey Lake weed treatments, and the repairs to the Drain Commission scale.

Marty mentioned a bill being introduced to exempt some pipelines from Personal Property tax.

### IV. Campus Improvements / Renovations

Marty reviewed the status of the Campus building improvements.

- There will be a tour of the Annex Building immediately following today's Physical Resources Committee meeting
- There is a walk-through of airport training room set for later today
- The County Clerk's compressed storage area is complete

**V. Other Business**

Commissioner Tillotson expressed concern and encouraged other members to contact representatives about the potential loss of property tax from the pipelines.

Commissioner Bolton requested that the Physical Resources Committee revisit the possibility of installing a sidewalk out of the flow of traffic to the entrance of the Human Services Building.

**VI. Adjournment**

*Motion by Tillotson, seconded by Driskill, to adjourn the meeting at 10:25 a.m. Motion carried.*