

# PERSONNEL / WAYS & MEANS COMMITTEE

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## MEMBERS

*Ralph Tillotson, Terry Collins  
Committee of the Whole*

## MEETING LOCATION

Via ZOOM

**Minutes:** Tuesday, June 8, 2021 – 10:06 a.m.

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**Present:** Commissioners Collins, Bales, Goetz, Jenkins-Arno, Lapham, Stimpson, Tillotson, and Wittenbach

**Absent:** Commissioner Bolton

**Also Present:** Undersheriff Ewald, Kim Murphy, Rebecca Borton, Martin Marshall, Scott Holtz, Burke Castleberry, Roxann Holloway, Jenny Escott, Carolyn Bater, Jen Ambrose, Erin VanDyke, Brad Watson, and Jim Berryman, Ed Scheffler, and Cheryl Whipple

### I. APPROVAL OF MINUTES

*Motion by Wittenbach, seconded by Collins, to approve the minutes of the May 11, 2021, meeting. Motion carried.*

### II. PERSONNEL BUSINESS

**A. Employment Changes:** The May report was available.

**B. Other Personnel:** There was no other personnel business.

### III. WAYS AND MEANS BUSINESS

**A. Finance Reports:** Administrator Marshall reviewed the finance reports. Revenues are at 13% and expenses are at 40%; the benchmark is 42.19%. Marty noted that while Department 172 has a deficit of \$246,000, this is an accounting issue to recognize funds on deposit with MMRMA and will be reversed later in the year.

He went on to say that although the County has expended approximately \$8 million more than generated at this point in the year, the current General Fund balance is approximately \$2.4 million dollars compared with approximately a half a million last year at this time.

The fund status report was reviewed, and several funds were highlighted.

- B. Third Quarter Allotment of Appropriations:** The schedule of allotments was available for review.

*Motion by Wittenbach, seconded by Jenkins-Arno, to recommend approval of the 3<sup>rd</sup> Quarterly Allotment of Appropriations. Motion carried.*

- C. Campus Projects:** Marty provided a slideshow of the current old courthouse renovations which included:
- New ramp to basement entrance to alleviate water drainage issues that were found
  - Exterior sandstone restoration patches
  - Matching up floor levels to the best of their abilities
  - Drop ceilings in interior offices
  - Hardwood floors have been installed in the hall on the second floor and chamber room.
  - The central tower has had trim-work added and the railing will be installed in about a month.
  - The project is expected to be completed on time.

**D. Other Ways & Means Business**

**MAC Conference:** MAC will be hosting several regional summits on how to utilize American Rescue Plans. Chairman Stimpson recommended that any interested commissioner consider attending.

Marty advised the commissioners to contact the Administrator's Office if they wished to attend one of the upcoming summits.

**Holiday Tree:** Jim Berryman has organized a holiday tree display and celebration in the front yard of the old courthouse for the past several years. Many volunteers support the project; from the donation of the tree, crane equipment, consumer energy, sheriff/police, staging/sound, and rigging equipment.

Jim shared concerns regarding cutting healthy trees down and would like to use an artificial tree. His proposal included raising \$60,000 in donations; and a contribution of \$25,000 from both the City of Adrian and Lenawee County. This would provide funds for a 50' artificial tree with 64,000 light and would provide a picture-perfect Christmas tree to stand in front of the beautifully restored historic courthouse.

**Storage:** The tree would require significant space to store but he has tentative commitments from local property owners.

**Life Expectancy:** The lights on the tree have a 3-year guarantee. Each branch has its own set of lights which can be replace.

**Assembly:** Jim has used volunteers to assemble and disassemble. He has received a quote for \$5,000 to assemble this tree.

*Motion by Collins to support the holiday tree project with a \$25,000 contribution. The motion died for lack of support.*

- E. Public Comment:** Jim thanked Commissioner Collins for his support and the Commission for the opportunity to present his proposal.

**IV. ADJOURNMENT**

*Motion by Lapham, seconded by Wittenbach, to adjourn the meeting at 10:51 a.m. Motion carried.*