



DRAFT

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MINUTES

LENAWEE COUNTY AIRPORT COMMISSION MONDAY, JUNE 4, 2018 – 1:30 P.M. COMMITTEE ROOM – OLD COURTHOUSE

Present: Commissioners Driskill, Bales, and Knoblauch

Also Present: Joe Malak, Irv Shaw, Marty Marshall, and Kim Murphy

I. Approval of Minutes

Motion by Bales, supported by Knoblauch, to approve the minutes of the April 2, 2018, meeting. Motion carried.

II. Manager's Report

Joe presented the manager's report and the following items were reviewed.

FBO: Construction has been underway for the past few weeks with the addition of the new EOC/Airport Training facility. With the completion of this facility the airport will have a full operations training facility for all types of aviation training including state-mandated programs. In addition to airport operations, Emergency Management will also have a new state-of-the-art facility for all their operations. Completion date for this project is June 11, 2018, or sooner. In addition to the new training facility, the FBO will be receiving a full exterior cosmetic makeover with new paint and paint scheme, and additional signage to better find the location of the Lenawee County Airport FBO.

East Maintenance Building: This building has been under remodeling for the past two years should be completed this year.

North Maintenance Building: Over the winter, interior work included new lighting in the bay, replacement of the east wall upper paneling with OSB board, as well as, repainting. This summer, paint has been purchased paint to enhance the exterior of the building and protect it from the year-round elements.

Large storage barn (located behind North Maintenance Building): This structure will be the last of the large summer paint projects scheduled for completion. A lift will be needed to repair boards and paint.

D-Hangars: Even after repairs were made last summer, the D-hangars are leaking through the steel roof seams and causing interior hangar dampness and water spotting to the aircraft. The D hangars along with a couple of hangars located on

the west portion of the airport (Q&R hangars) will become a priority once the FBO project is completed.

Equipment Repairs: There are a couple of mowers being repaired in-house.

Grounds: Mowing has been continuous, and weed and vegetation control has been delayed due to weather conditions.

Runway and Taxiway Painting: Runway, taxiway, and ramp painting was scheduled to be done this summer.

Upcoming Events Scheduled:

- June 8 - June 10: Michigan International Speedway NASCAR race
- 1st Week of July - Adrian Soaring Club's July 2018 soaring competition; a seven day event with at this near 50 gliders attending
- August 10 – 12: Michigan International Speedway NASCAR race
- Faster Horses Festival, returning to Michigan international Speedway July 20 through the 22nd of 2018.

Maple Lane Manor Cemetery: The cemetery has been cleaned up and mowed; weed control will be completed when the weather allows.

Miscellaneous: Joe stated that he is working on finalizing the types of chairs that are needed in the new training room. He has also purchased the televisions and they are reading to be hung. The rear door lock will be changed from a commercial key lock to a programmable door lock. Joe stated that someone tore down approximately 80 feet of fencing at the corner of Sand Creek and Cadmus in a car accident. He is getting quotes and will pursue reimbursement. Joe had his State inspection last week and will be finding out the results later this afternoon.

Motion by Knoblauch, supported by Bales, to approve the Manager's Report and place it on file. Motion carried.

III. Finance Report

The financial report was reviewed. The current benchmark is 42%. Revenues are at 29.98%, while expenses are at 9.97%. Litigation matters are tracked separately. Revenues are at 0% and expenditures are at 0%.

Motion by Bales, supported by Knoblauch, to approve the finance report and place it on file. Motion carried.

IV. New Business

Joe indicated that the furnaces in the corporate hangar are probably going to need to be replaced by fall.

V. Old Business

There was no old business.

VI. Other Business / Public Comment

There was no public comment.

VII. Adjournment

Motion by Knoblauch, supported by Bales, to adjourn the meeting at 1:45 p.m. Motion carried.

MDM:klm