

PERSONNEL / WAYS & MEANS COMMITTEE



301 N. Main St. Adrian, MI 49221
 p: 517-264-4508 | f: 517-264-4512
 lenawee.mi.us

MEMBERS

*Ralph Tillotson, Terry Collins
 Committee of the Whole*

MEETING LOCATION

Chamber Room, 2nd Floor
 Old Courthouse, 301 N. Main Street, Adrian, MI

MINUTES: Tuesday, May 7, 2019 – 10:03 a.m.

PRESENT: Commissioners Bolton, Bales, Collins, Jenkins-Arno, Knoblauch, Lapham, Tillotson, Wittenbach, and Stimpson

ALSO PRESENT: Burke Castleberry, Sheriff Bevier, Scott Holtz, Kim Murphy, Roxann Holloway, Carolyn Bater, Marilyn Woods, Jenny Escott, Rebecca Borton, Kim Murphy, and Martin Marshall

Approval of Minutes

*Motion by Collins, seconded by Lapham, to approve the minutes of the April 9, 2019, meeting.
 Motion carried.*

I. Personnel Business

- A. Employment Changes:** Personnel changes were available for review.
- B. Other Personnel:** There was no other personnel business.

II. Ways and Means Business

- A. Finance Reports:** Marty Marshall reviewed the finance reports. Revenues are at 10% while expenses are at 32%; the benchmark is 33%.

The DHHS Childcare fund is in a better state and hopefully some childcare expenses are getting under control. The MSC Childcare fund is also in a better position than it was last year as this time.

- B. Budget Adjustments:** A list of budget adjustments was reviewed.

Motion by Wittenbach, seconded by Knoblauch, to recommend approval of the following budget adjustments.

Non-General Fund	Current Budget	Change Inc or (Dec)	Revised Budget
<i>Health Fund Revenue</i>	<i>2,779,231</i>	<i>58,689</i>	<i>2,837,920</i>
<i>Expense</i>	<i>2,779,231</i>	<i>58,689</i>	<i>2,837,920</i>

Revenue

450 Administration 100	712,980	(80,705)	632,275
460 Immunizations 316	391,534	49,394	440,928

462 STD/Aids 321		26,410	15,000	41,410
468 Breast/Cervical Cncr-Direct 324		10,955	5,000	15,955
492 Hearing 451		44,794	15,000	59,794
494 Vision 453		41,768	15,000	56,768
509 Opioid Response		0	40,000	40,000
Revenue Total		2,779,231	58,689	2,837,920

Expenses

460 Immunizations 316		512,860	8,400	521,260
462 STD/Aids 321		107,682	2,000	109,682
468 Breast/Cervical Cncr-Direct 324		20,959	950	21,909
486 Family Planning 419		222,452	4,300	226,752
492 Hearing 451		51,619	650	52,269
494 Vision 453		56,668	650	57,318
502 Nursing Administration 709		105,148	2,050	107,198
509 Opioid Response		0	39,689	39,689
Expenses Total		2,779,231	58,689	2,837,920

Motion carried.

- C. PA116 Application:** Caswell Place, LLC: PA 116 Application with a 30 year term, for approximately 103 acres in Ogden Township.

Motion by Knoblauch, seconded by Bolton, to recommend approval of the Caswell Place, LLC PA116 application for approximately 156 acres of cash crop land in Ogden Township. Motion carried.

- D. Airport/MDOT Contract 2019-0399:** This is for a paint marking project to rehabilitate runway 5/23 & parallel taxiway A; under the 2019 Statewide Program.

Motion by Collins, seconded by Lapham, to recommend approval of the Airport/MDOT contract by resolution. Motion carried.

E. Recommendations / Referrals

Business Revolving Loan Fund Review Committee/Hooligan’s loan: Marty Marshall reviewed the history of the Hooligan’s business revolving loan. The BRLF Review Committee is recommending a proposal to settle the loan.

Both Commissioners Stimpson and Bales requested abstention due to conflict of interest.

Commissioner Collins made a motion, seconded by Wittenbach, to allow Commissioners Stimpson and Bales. Motion carried.

Motion by Lapham, seconded by Knoblauch, to recommend authorizing the offer to settle the existing debt with Hooligan’s in an amount of \$55,640. Roll call vote. Yeas (7): Lapham,

Jenkins-Arno, Bolton, Collins, Knoblauch, Tillotson, and Wittenbach. Abstentions (2): Stimpson and Bales. Motion carried.

This recommendation will not be included on the consent agenda.

Physical Resources/Lake Arrowhead Estates Water System: Drain Commissioner Jenny Escott explained that the additional fee will collect approximately \$4,000 annually to be used toward future capital improvement projects.

Motion by Knoblauch, seconded by Wittenbach, to recommend approval of the Lake Arrowhead operations and maintenance cost increase of \$5.00 on the base rate. Motion carried.

- F. Complex Projects:** Marty provided a few highlights of the sheriff's office rebuild projects.
- G. BOC Consent Agenda:** Marty stated that in addition to the items acted on today, there will be a resolution for the Delinquent Tax Revolving Loan which is an annual loan from the general fund in order to settle with the local municipalities all at the same time and is re-paid in the summer.

There are also two authorizing resolutions for Lenawee Transportation Corporation operations and radio improvements contracts. These are standard LTC resolutions.

Motion by Lapham, seconded by Wittenbach, to place the resolution for the Delinquent Tax Revolving Loan, as well as, the two Lenawee Transportation Corporation contract resolutions on the consent agenda for approval. Motion carried.

- H. Other Business:** Marty introduced Scott Holtz, the County's new Finance Director.
- I. Adjournment**

Motion by Bolton, seconded by Lapham, to adjourn the meeting at 10:33 a.m. Motion carried.