

# PHYSICAL RESOURCES COMMITTEE

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## MEMBERS

*Bob Knoblauch, Ralph Tillotson, Terry Collins*

## MEETING LOCATION

Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

**Minutes:** Monday, May 6, 2019 – 10:00 a.m.

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**Present:** Commissioners Knoblauch, Tillotson, and Stimpson

**Absent:** Commissioner Collins

**Also Present:** Tim Mehan, Jenny Escott, Ed Scheffler, Sheriff Bevier, Kim Murphy, Martin Marshall, Irv Shaw, Scott Holtz and Rebecca Borton

### I. Approval of Minutes

*Motion by Tillotson, seconded by Stimpson, to approve the minutes of the April 1, 2019 meeting. Motion carried.*

### II. Finance Reports

Administrator Martin Marshall reviewed the finance report.

*Motion by Tillotson, seconded by Stimpson, to receive the finance report and place on file. Motion carried.*

### III. Building & Grounds / Maintenance

Tim Mehan reviewed the Building and Grounds report.

A request to purchase a replacement mower was reviewed.

*Motion by Tillotson, seconded by Stimpson, to approve the purchase of a mower with the bagger assembly in an amount not to exceed \$14,000 from the Building and Grounds Vehicle/Equipment Revolving fund [401.901.859.977]. Motion carried.*

### IV. Drain Commission

Drain Commissioner Jenny Escott provided a Drain Commission Account Balance summary report.

Jenny reviewed a quote to lease a new excavator and requested approval of a five to seven year lease; with option to purchase at the end of the lease.

*Motion by Tillotson, seconded by Stimpson, to approve the excavator lease with Buck & Knobby Equipment in an amount of \$129,000 from Revolving Equipment fund 639. Motion carried.*

Jenny noted that this price does not reflect any trade in amount.

Jenny reviewed a proposal to increase the maintenance rates for the Lake Arrowhead Estates water system. The County has been in charge of operation and maintenance of the system since 1982. The additional charge will equate to approximately \$4,000 a year that can be applied toward future capital projects.

*Motion by Tillotson, seconded by Stimpson, to recommend approval of the operation and maintenance rate increase for Lake Arrowhead Estates Water System on to the Personnel/Ways & Means Committee. Motion carried.*

#### **V. Probate Court**

Judge Sala is in need of furniture in her office. The request is for a conference table, credenza, and chair. The total amount being requested is \$2,903.50.

*Motion by Tillotson, seconded by Stimpson, to approve the purchase of furniture for Judge Sala in the amount of \$2,903.50 out of Capital Fund 401.901-853-912. Motion carried.*

#### **VI. Campus Improvements / Renovations**

Marty reviewed the status of the Sheriff's building renovations.

#### **VII. Other Business**

There was no other business.

#### **VIII. Adjournment**

*Motion by Stimpson, seconded by Tillotson, to adjourn the meeting at 10:38 a.m. Motion carried.*