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ADMINISTRATOR'S OFFICE
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CRIMINAL JUSTICE COMMITTEE

*Terry Collins, Chair – John Lapham, Vice Chair
Karol "KZ" Bolton*

MEETING LOCATION

*CHAMBER Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: Thursday, May 3, 2018 - 10:00 a.m.

PRESENT: Commissioners Collins, Bolton, Lapham, and Stimpson

OTHERS PRESENT: Commissioner Wittenbach; Sheriff Welsh, Undersheriff Bevier, Captain Jim Craig, Craig Tanis, John Glaser, Burke Castleberry, Martin Marshall, David Panian (The Daily Telegram), and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Bolton, seconded by Lapham, to approve the minutes of the April 5, 2018, meeting. Motion carried.

II. FINANCE REPORTS

Administrator Martin Marshall reviewed the finance report. The Criminal Justice Allocation Fund has a total cash balance of just under \$388,000.

The final Jail payment of \$540,202.50 has been made; the 366 fund balance is (\$209,929.37) and is expected to make up the difference over the balance of the year.

Motion by Bolton, seconded by Lapham, to approve the finance report and place on file. Motion carried.

III. SHERIFF'S REPORT

The Sheriff's report was available for review

Inmate Tablets: Captain Craig talked about the new tablet program and passed one around for the Committee to see. This program is provided by an outside agency at no cost to the County. There has been a noticeable attitude change in the inmates since having access to the iPads; there are currently 70 in use.

Use of the iPad does not cost the inmate anything and they access to a library of books and a few games. They also have the option to purchase communications (telephone/texting), music, and games. All correspondences are monitored.

There will be an additional cost to add the law library to the iPad system.

Law Enforcement Ceremony: The Law Enforcement Memorial ceremony will be held on May 15th at 11 a.m.; at Oakwood Cemetery.

Personnel Management Software Request: Undersheriff Bevier explained that

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Guardian Tracking provides an electronic employee tracking system where reports can be queried to view a specific employee, or an event, and provide answers to questions like:

- *what the last evaluation score was*
- *when the deputy's last use of force*
- *if the deputy attended de-escalation training*

Guardian tracking is used by more than 35 agencies in Michigan and is highly recommended. It is customizable to our needs, is cloud-based with industry acceptable encryption, and the County's IT Director has been consulted.

Motion by Bolton, seconded by Lapham, to approve the purchase of the Guardian Tracking Software in an amount not to exceed \$5,200 from CJCA-18 [236.301-863 Cameras and Equipment]. Motion carried.

The April jail population reports were available.

IV. PROSECUTING ATTORNEY'S REPORT

The Prosecuting Attorney's report for April was available; Burke Castleberry noted that ECU and Jail Debt Program activities have been increasing.

V. PUBLIC DEFENDER'S REPORT

The Public Defender's report was available; John Glaser commented on construction activities taking place at the Annex Building.

VI. EMERGENCY MANAGEMENT REPORT

The Emergency Management Report was available for review, and Craig Tanis highlighted a few activities including:

The incident at Anderson Development on April 10th was handle efficiently.

The Public Officials Conference is on May 21st and all commissioners, township officials, city officials, and other elected officials are encouraged to attend to learn more about what to expect should an emergency happen in their area.

The RAVE system had a glitch that sent out multiple weather notices last night, but it is being addressed.

VII. Medical Examiner report

The Medical Examiner's report for April and the 2017 Annual Report were available for review.

VIII. OTHER BUSINESS

Complex Projects: The Sheriff's Building project continues to move steadily forward and renovation projects at both the Annex Building and the Airport have begun.

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Animal Control Ordinance: Marty explained that that the subcommittee has had an opportunity to review the Animal Control Ordinance and he went over a few changes that had been made. The review subcommittee also provided three fee options.

The Criminal Justice Committee reviewed the fee schedule options provided by the subcommittee.

Motion by Bolton, seconded by Collins, to recommend that option #2 be included in the Animal Control Ordinance. Motion failed.

Burke further explained that the County currently does have an animal control ordinance that is in need of updating. This amendment is being brought forth to assist the animal control officer and the Prosecuting Attorney's Office is in support of this amendment.

The fee schedule differences were discussed further. Option 1 is the current fee scheduled, Option 2 recognized the difference between altered and unaltered dogs, Option 3 recognizes the difference between altered and unaltered with an increase in fees overall.

Commissioner Stimpson recommended considering Option 3, Commissioner Lapham agreed.

Motion by Bolton, seconded by Lapham, to recommend Option #3 be included in the Animal Control Ordinance and to recommend that the Board of Commissioners move forward with adoption of the amended Animal Control Ordinance. Motion carried.

Commissioner Bolton expressed some concerns about other information that she believes was omitted from the schedule. She will be contacting Burke Castleberry.

IX. ADJOURNMENT

Motion by Lapham, to adjourn the meeting at 10:45 a.m., Collins seconded. Motion carried.

MDM/rdp