

# PHYSICAL RESOURCES COMMITTEE

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## MEMBERS

John Lapham, Ralph Tillotson, Terry Collins

## MEETING LOCATION

Via ZOOM

**Minutes:** Monday, April 5, 2021 – 10:00 a.m.

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**Present:** Commissioners Lapham, Collins, Tillotson, and Stimpson

**Also Present:** Commissioner Goetz, Tim Mehan, Jenny Escott, Kim Murphy, Rebecca Borton, Scott Holtz, and Dmitriy Shapiro (Daily Telegram)

### I. Approval of Minutes

*Motion by Collins, seconded by Tillotson, to approve the minutes of the March 1, 2021, meeting. Motion carried.*

### II. Finance Reports

Administrator Martin Marshall reviewed the finance report.

Marty added that the costs of materials along with shipping costs are both escalating because of the pandemic.

### III. Building & Grounds / Maintenance

Tim reviewed the status of buildings and grounds projects (full report on file).

**Jail:** Tim reviewed a request for the replacement of the UPS batteries at the jail. These are backup batteries to the jail generator.

*Motion by Tillotson, seconded by Collins, to approve the replacement of Jail UPS batteries and accept the Ancona proposal in the amount of \$8,179; out of the Building & Site Division of the Capital Improvement Fund. Motion carried.*

**Physical Resources Building:** The former HSB generator will be used at the Physical Resources Building. As part of the 2021 Capital Improvement Plan \$15,000 was budgeted for rewiring.

*Motion by Collins, seconded by Tillotson, to accept AEG proposal and approve an amount not to exceed \$27,100 to wire the generator to the Physical Resources Building; out of the Building & Site Division of the Capital Improvement Fund. Motion carried.*

**HSB:** The freight elevator is now operational; it is becoming difficult to find replacement parts for this elevator.

**MSC:** Continue to work assessing the buildings and grounds. Marty added that there will be some personnel changes as well.

**Other:** Continue to work out at the fairgrounds on the Covid clinics.

#### **IV. Drain Commission**

Drain Commissioner Jenny Escott reported that drain assessments funds are expected to be coming in soon. The Rollin/Woodstock Lift Station project is moving forward smoothly, and a public hearing will be set sometime in May. This project affects Rollin Township, Woodstock Township, and Village of Addison.

#### **V. Campus Improvements / Renovations**

**Old Courthouse:** Marty will be presenting slideshow of current renovations at the upcoming Personnel/Ways & Means Committee. The increase in building materials has been a challenge.

#### **VI. Other Business**

There was no other business.

#### **VII. Adjournment**

*Motion by Tillotson, seconded by Collins, to adjourn the meeting at 10:21 a.m. Motion carried.*