

# IT / EQUALIZATION COMMITTEE



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## MEMBERS

*Chris Wittenbach, Dawn Bales, John Lapham*

## MEETING LOCATION

Chambers, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

**MINUTES:** Thursday, April 4, 2019 – 1:30 p.m.

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**Present:** Commissioners Wittenbach and Bales

**Absent:** Commissioner Lapham

**Also Present:** Matt Richardson, Shelly DeLong, and Martin Marshall

### I. Approval of Minutes

*Motion by Bales, supported by Wittenbach, to approve the minutes of the March 7, 2019 meeting. Motion carried.*

### II. Information Technology

**A. Departments:** There were no department updates.

**B. IT Report:** Matt Richardson reviewed the status of IT Projects.

- IT Policy has been reviewed by the Policy Committee and is going to the Board of Commissioners this month
- Dispatch phones are being converted to the new phone system
- Jail video project is moving forward with PO's cut this week
- Email servers are updated and looking to add the Health Department and the Department on Aging to the email system
- Complex projects continue/regular meetings are held with construction crew
- Computer replacements continue
- Voicemail servers will be updated this year
- The Judicial Information System (JIS) is moving to a cloud application
- The GPS time monitoring system that the County has used has been updated to ensure continued operation

### III. Equalization

**Director's Report:** Shelly DeLong reported that all boards of review are closed and all rolls were delivered to the Equalization Department by March 29<sup>th</sup>. The Equalization Report will be presented to the Board of Commissioners at the April 10<sup>th</sup> board meeting. Commissioner Wittenbach asked questions about access to aerial photography and Shelly explained that all assessing jurisdictions have access to the imagery. There was discussion about the valuation of the recently installed pipelines and the new solar farms.

**Updates / Other Business:** There were no other updates or other business.

**IV. Adjournment**

*Motion by Bales, seconded by Wittenbach, to adjourn the meeting at 1:50 p.m. Motion carried.*

MDM/rdb