



MINUTES

LENAWEE COUNTY AIRPORT COMMISSION MONDAY, APRIL 2, 2018 – 1:30 P.M. TERMINAL BUILDING

Present: Commissioners Driskill, Bales, and Knoblauch

Also Present: Joe Malak, Irv Shaw, Marty Marshall, and Kim Murphy

I. Approval of Minutes

Motion by Knoblauch, supported by Bales, to approve the minutes of the March 5, 2018, meeting. Motion carried.

II. Manager's Report

Joe presented the manager's report; the following items were reviewed.

Spring Operations: Spring preparations consisting of, roadside cleanup, lawn thatching, parking lot grading and reassembly of spring equipment for vegetation control on fence lines, buildings and airport lighting have begun and depending on weather conditions will begin working on equipment maintenance.

Building Repairs & Maintenance: With the growing operations at this airport, it has become necessary to create new space for offices and repair stations in the airport's East Maintenance Complex. This constituted a full remodel of the buildings entrance, office spaces, common area and bathroom facility. Heinen Aviation has moved its operation to the East Maintenance Complex joining the other three individuals. This move allows Heinen Aviation better access to its customers and puts its office closer to their hangar spaces. New LED lighting has been installed in the North Maintenance Building.

Maple Lane Manor Cemetery: The cemetery is ready for cleanup, tree trimming and spring application of weed control.

Upcoming Events:

- Adrian Soaring Club soaring competition will be held in July
- Michigan International Speedway NASCAR June 8 - 10
- MIS NASCAR August 10-12
- MIS Faster Horses Festival July 20 – 22

Field and Runway Painting, Crack Sealing: The parking lot lines and runway markings will be repainted, and crack sealing issues are being investigated further.

Textron Aviation: Textron will be renting an additional office located in the FBO and adding an additional service truck and two more mechanics are to be located at the Lenawee County Airport.

Motion by Bales, supported by Knoblauch, to approve the Manager's Report and place it on file. Motion carried.

III. Finance Report

The financial report was reviewed. The current benchmark is 25%. Revenues are at 14.71%, while expenses are at 4.05%. Litigation matters are tracked separately. Revenues are at 0% and expenditures are at 0%.

Motion by Knoblauch, supported by Bales, to approve the finance report and place it on file. Motion carried.

IV. New Business

There was no new business.

V. Old Business

Joe discussed the possibility of acquiring a lot owned by Blissfield Manufacturing Company. It is a lot that abuts some of the Airport maintenance buildings.

Joe has contacted Madison Township about hooking up to the municipal water supply for the E. Maintenance Building. This will alleviate the problems he is having with the condition of the water in this building.

VI. Other Business / Public Comment

There was no public comment.

VII. Adjournment

Motion by Knoblauch, supported by Bales, to adjourn the meeting at 2:00 p.m. Motion carried.

MDM:klm