



PARKS & RECREATION COMMISSION

Chris Wittenbach, Karol "KZ" Bolton, Dan Bruggeman
Ralph Tillotson, and John Lapham

MEETING LOCATION

Old Courthouse Committee Room
301 N. Main Street, Adrian, MI

MINUTES: MONDAY, MARCH 18, 2019 - 11:00 A.M.

Present: Commissioners Wittenbach, Tillotson and Lapham, and Dan Bruggeman

Absent: Commissioner Bolton

Others Present: Mike Sexton, Martin Marshall, and Kim Murphy

I. Approval of Minutes

Motion by Lapham, seconded by Tillotson, to approve the February 19, 2019 minutes, motion carried.

II. Finance Report

Martin Marshall reviewed the Finance Report. The benchmark is 20%. Revenues are at 20.33% and expenditures are at .94% of budget. The current cash balance is \$76,580.44. Marty also reviewed the current balance on the restricted funds.

Motion by Lapham, seconded by Tillotson, to approve the finance report and place it on file. Motion carried.

III. Parks Update

Mike Sexton indicated that the parks are closed and therefore not much is going on with them. Marty stated that the title search results came back as expected showing that Consumers has an easement under the power lines at the park.

Mike will be meeting with Jim Hazelman April 23rd and will walk all of the parks. He is hoping Jim will give him some ideas on what needs to be done at each park. After that review is completed, Mike will then draft a letter to the transmission line company about the plan for the area under the power lines.

Medina Park: The Committee asked how the driveway improvements were holding up at Medina Park. Mike indicated that later in the spring a better evaluation will be able to be performed. If it looks like it weathered the spring thaw well, the Drain Commission will not need to do anything further. However, if it looks like there are still issues, the Drain Commission will continue their work.

IV. 2020-2024 Parks & Recreation Plan

The Recreation Plan expires at the end of this year. A timeline was provided to the Committee to show the steps that need to be taken in order to get the Plan filed with the State by the end of the year. The Plan needs to be opened so that a community survey can be distributed. The Committee was provided with a copy of the survey questions from the last time the Plan was updated. A few additional questions were requested for the survey.

Motion by Tillotson, seconded by Lapham to open the Parks Plan for review and to begin the process of renewal. Motion carried.

V. Updates and Other Business

The next Parks meeting will be April 15, 2019 at 11:00 a.m.

VI. Adjournment

Motion by Lapham, seconded by Tillotson to adjourn the meeting at 11:45 a.m. Motion carried.