

# PERSONNEL / WAYS & MEANS COMMITTEE

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## MEMBERS

Ralph Tillotson, Terry Collins  
Committee of the Whole

## MEETING LOCATION

Chamber Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

**Minutes:** Tuesday, March 10, 2020 – 10:06 a.m.

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**Present:** Commissioners Tillotson, Bolton, Knoblauch, Collins, Bales, Lapham, Jenkins-Arno, and Stimpson

**Absent:** Commissioner Wittenbach

**Also Present:** Scott Holtz, Kim Murphy, Matt Turgeon, Jen Ambrose, Burke Castleberry, Sheriff Bevier, Kevin Pickford, Rebecca Borton, Martin Marshall, and Dmitriy Shapiro (The Daily Telegram)

## I. APPROVAL OF MINUTES

*Motion by Bolton, seconded by Lapham, to approve the minutes of the February 11, 2020, meeting. Motion carried.*

## II. PERSONNEL BUSINESS

- A. Employment Changes:** The personnel changes report for January and February was available for review.
- B. Other Personnel:** There was no other personnel business.

## III. WAYS AND MEANS BUSINESS

- A. Finance Reports:** Marty Marshall reviewed the finance reports; revenues are at 6%, expenses are at 15% while the benchmark is 16%. Marty noted that both the tax allocation and the 911 surcharge are set to expire next year.
- B. 2<sup>nd</sup> Quarterly Allotment:** The second quarterly allotment of appropriations was available.

*Motion by Lapham, supported by Collins, to recommend approval of the 2<sup>nd</sup> Quarterly Allotment of Appropriations (Resolution #2020-004). Motion carried.*

- C. Lenawee Transportation Corporation:** The 2021 Resolution of Intent was submitted for review.

*Motion by Bolton, supported by Lapham, to recommend approval of the LTC Resolution of Intent (#2020-005). Motion carried.*

Agreements between Lenawee County and the Michigan Department of Transportation for the purchase of bus tires and other capital items was reviewed.

*Motion by Stimpson, supported by Knoblauch, to recommend approval of the Resolution to authorize the Chairperson of the Board of Commissioners, the County Clerk, the County Administrator, and the Finance Director to execute Professional Service Contract 2017-0002/P6/SI on behalf of the Lenawee Transportation Corporation for the purchase of bus tires.*

#### **D. Recommendations/Referrals**

**Physical Resources Referrals:** The Physical Resources Committee has reviewed the amended Maple Lane farmland lease and is recommending approval.

*Motion by Knoblauch, supported by Stimpson, to recommend approval of the amended Maple Lane farmland lease with Countryside Farms. Motion carried.*

The Physical Resource Committee has reviewed a request from Adrian Public Schools and is recommending approval of a property transfer of 1.32 acres.

*Motion by Collins, supported by Bolton, to recommend approval of the property transfer of 1.32 acres to Adrian Public Schools. Motion carried.*

**E. Campus Projects:** Marty provide a brief update on the renovations of the Old Courthouse and expects to do go through the page turn next week.

#### **F. BOC Consent Agenda:**

**ReMonumentation Plan:** Kevin Pickford, County Surveyor, explained that the plan includes a scope of work completed and points of monumentation that still require identification. Upon approval by the Board of Commissioners, the plan will be submitted to the State.

**Southeast Michigan Consortium:** A resolution restating and revising the Urban Cooperation Agreement creating the Southeast Michigan Consortium has been submitted.

*Motion by Bolton, supported by Collins to recommend approval of the Remonumentation Plan and the adoption of the Southeast Michigan Consortium resolution, along with recommendations and referrals from today's meeting, to be placed on tomorrow's Board of Commissioners' consent agenda.*

**G. Other Business:**

Scott Holtz introduced the County's new Accounts Payable Clerk, Matt Turgeon.

Comm. Tillotson reminded everyone that the Farm Bureau Luncheon is tomorrow at noon.

**IV. ADJOURNMENT**

*Motion by Stimpson, seconded by Bales, to adjourn the meeting at 10:34 a.m. Motion carried.*

MDM/rdb