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**PHYSICAL RESOURCES COMMITTEE**

*Bob Knoblauch, Chair – Ralph Tillotson, Vice Chair  
John Lapham, Member*

**MEETING LOCATION**

*Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI*

**MINUTES:      MONDAY, MARCH 6, 2017 – 10:00 A.M.**

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**PRESENT:**      Commissioners Knoblauch, Tillotson, Lapham, and Stimpson

**OTHERS PRESENT:**      Commissioners Driskill and Wittenbach, Tim Mehan, Jenny Escott, Martin Marshall, Irv Shaw, Kim Murphy, Rebecca Borton, and David Panian (The Daily Telegram)

**I.      APPROVAL OF MINUTES**

*Motion by Lapham, to approve the minutes of the February 6, 2017, meeting, seconded by Tillotson. Motion carried.*

**II.      FINANCE REPORT**

Administrator Martin Marshall reviewed the finance report and the completion of project 1607.

*Motion Tillotson, supported by Lapham, to close the Old Courthouse carpet project #1607. Motion carried.*

*Motion by Lapham, supported by Tillotson, to accept the finance report and place on file. Motion carried.*

**III.      911 DISPATCH UPS REPLACEMENT** – The main uninterruptible power supply, or UPS, for the Dispatch Center needs to be replaced in order to protect 911 Services from potential service interruption due to power failure.

*Motion by Tillotson to recommend approval of up to \$11,500 for a new UPS server out of the 911 Dispatch fund to the Personnel/Ways & Means Committee, supported by Lapham. Motion carried.*

**IV.      MAINTENANCE DEPARTMENT REPORT**

The Maintenance report was available for review. Tim provided updates on projects including the epoxy flooring at the jail, Judicial Building security upgrades, and new lighting for the Old Courthouse dome.

Tim added that trenching for exterior lighting at the Physical Resources Building will begin once the weather allows it.

He also mentioned that remodeling the meeting rooms in the Human Services Building is being considered.

**V. DRAIN COMMISSION REPORT**

The Drain Commission report was submitted. Drain Commissioner Jenny Escott will be presenting the annual Drain Report at Wednesday's Board of Commissioners meeting.

Jenny provided an update on the Rover Pipeline project. Rover has yet to execute an agreement with the Drain Commission and there is a federal court hearing set for Thursday, March 9, 2017.

**VI. UPDATES / OTHER BUSINESS**

There was no other business.

**VII. ADJOURNMENT**

*Motion by Lapham, to adjourn the meeting at 10:15 a.m., seconded by Tillotson. Motion carried.*